

**City of Fulton**  
**POSITION DESCRIPTION**

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**JOB TITLE:** Road Maintenance Worker (Seasonal)

**DEPARTMENT:** Street Maintenance Department

**DATE:** 4-24

**IMMEDIATE SUPERVISOR:** Street Supervisor and/or Traffic Control Crew Leader

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**SUMMARY:** Provides effective assistance to superiors which includes street department supervisor, assistant supervisor, crew leaders, heavy equipment operators, skilled street laborers, city engineer, or city engineers delegated engineering department staff for the construction, maintenance, repair, and treatment of city roads and stormwater infrastructure while maintaining a good attitude.

**KNOWLEDGE REQUIREMENTS**

- Must be 18 years of age or older
- Must have a valid Missouri driver's license.

**ESSENTIAL FUNCTIONS:**

I. Coverage Activities

- Maintains a good level of safety. Generally, all work is performed in the street under hazardous traffic conditions. Therefore, this position is required to understand and perform traffic control functions.
- Aids in the construction of new roadway infrastructure including curb and gutter, sidewalk, ADA ramps, storm sewer mains, storm sewer catch basins, driveway approaches, and pavement preparation.
- Assists with culvert repairs and replacements, keeps ditches, inlets, and catch basins clean and free of obstacles.
- Helps with tree and brush cutting and trimming. This work includes the operation of chainsaws and work near wood chippers. Painting streets, curb's and cross walks.
- Maintains an awareness of the operation of a variety of tools and equipment. Able to operate the variety of tools and equipment alongside more senior coworkers, assuring for compliance with safety procedures.
- Learns an awareness regarding the safety elements involved in working in and around the use of these types of equipment. Learns the ability to communicate well with the regular operators of the equipment to affectively perform required work.
- Show the ability and takes interest in operating such equipment for at least brief periods of time for safety and efficiency.

III. Street Repair Activities

- Rakes, rolls and smooths asphalt assuring to follow all safety procedures and using all safety equipment and assuring for appropriate amount of asphalt for the repair.
- Assists with concrete construction and repair projects, including installing forms, laying and grading the rock base, using compaction equipment, screeding and finishing the concrete, running concrete saws to cut joints, and sweeping the site while assuring for following all safety procedures and using all safety equipment.
- Conducts and completes any required cleanup and project shut-down activities, assuring for thoroughness.
- Assists with other street repair activities as requested, assuring for safety, following appropriate procedures.
- Completes adequate "put away" of all equipment, supplies and tools.
- Deals with the public in a professional and courteous manner.
- Responds to requests by immediate supervisor in an accurate, complete and timely manner.

*This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor; subject to reasonable accommodations.*

## **WORK ENVIRONMENT**

- Average accessibility of all work sites required for the position.
- Extreme exposure to weather and temperature extremes.
- Average exposure to chemicals and fumes.
- Average exposure to heights and cramped spaces.
- Above-average exposure to work safety hazards.
- Average amount of overtime/extended work hours required.
- Above-average exposure to dust.
- Above-average exposure to loud noises.
- Above-average exposure to darkness.

## **PHYSICAL EFFORT**

- Normal physical mobility: movement from place to place on the job, considering distance and speed.
- Normal physical agility: ability to maneuver body while in place.
- Above-normal physical strength to handle 80 lb. objects, considering frequency.
- Above-normal physical and metal resiliency to handle adverse weather and environmental conditions.
- Normal dexterity of hands and fingers.
- Normal physical balance: ability to maintain balance and physical control.
- Normal coordination, including eye/hand, hand/foot, etc.
- Normal endurance.