

## **MINUTES OF HISTORIC PRESERVATION COMMISSION STRATEGIC PLANNING MEETING FEBRUARY 21, 2024**

**Date and time:** 02.21.2024 01:00 pm

**Present:** Crystal Aulbur, Carl Brauner, David McDaniel, Frances Vaughn, Mary Sheridan, Steve Moore, Council Liaison Jeff Stone, Deputy City Clerk Marissa Peneston, and City Clerk Kathie Ratliff

**Absent:**

**Location:** Fulton City Hall Executive Conference Room

### **STRATEGIC PLANNING MEETING**

#### **1. CALL TO ORDER.**

The meeting was called to order at 1:00 p.m. with the Historic Preservation President, Crystal Aulbur, presiding. The meeting ended at 2:20 p.m. No motions were made and no votes were taken.

#### **2. ATTENDANCE**

All members present.

#### **3. COMMENTS FROM VISITORS**

There were no visitors.

#### **4. STRATEGIC PLANNING**

The Historic Preservation Commission (HPC) convened a strategic planning meeting on February 21, 2024, headed by Commission President Crystal Aulbur, to explain the commission's role and responsibilities within the city. Aulbur began the conversation by mentioning the upcoming Paul Bruhn grant deadline, recognizing the possibility of a delay in fulfilling it this year. After some discussion, the Historic Preservation Commission requested that a formal request be made to the City Administrator. Their goal and aim are to seek help from the city's Grant Analyst with the application process for the Paul Bruhn Historic Revitalization Grant, which has a March 19 deadline.

Throughout the session, conversation addressed the practical significance of Historic Preservation signs and the particular criteria for identifying properties of historical value.

Aulbur emphasized the need of public education on the commission's objective and goals, proposing several opportunities for educational sessions on historic preservation to demonstrate the commission's commitment to community involvement and outreach. May was chosen as an opportune month for increased HPC activity, including plans to attend a Council meeting for a focused work session aimed at fostering collaboration and a discussion of goals.

At its March meeting, the Commission will discuss requesting a nominal budget allocation for minor projects from the City Council.

The Commission also emphasized the need of performing complete property surveys to determine the historical value of different properties throughout the city, stressing the need for ongoing recording and preservation efforts. The discussion touched on future strategic planning

topics to discuss such as kiln preservation, imitating the Jefferson City subgrant program for historic properties, and the Brick Streets.

Finally, the first strategic planning meeting of the Historic Preservation Commission ended with an emphasis on dedication to the direction and goal of historical preservation, the importance of community engagement, and the important part they play in it.

**5. NEXT MEETING**

Upcoming meeting dates are as follows:  
March 20 at 1:00 p.m. – Regular Meeting

Respectfully submitted,  
/s/ Kathie Ratliff