

## City of Fulton

**Job Title: Planning and Protective Services Manager**

**Organization:** City of Fulton

**Location:** Fulton, Missouri

**Job Type:** Full-time

**Salary Range:** Commensurate with experience

The City of Fulton is actively seeking an experienced individual to join our team as the Planning and Protective Services (PPS) Manager. This position involves overseeing and managing permitting, building and site inspections, code enforcement, housing demolition, property abatement, and flood plain management. As the PPS Manager, you will directly supervise a team of two employees and work closely with the Engineering Department, fostering a collaborative and cross-functional approach to municipal services.

**Key Responsibilities:**

- **Supervision/Collaboration:** Directly supervise employees within the PPS department while working closely and cross-training with the Engineering Department. Work well with multiple departments to coordinate permitting, inspection, permitting, abatement, and enforcement activities.
- **Permitting:** Lead the permitting process, facilitating timely and accurate issuance of permits for construction, renovations, and other relevant activities.
- **Building and Site Inspection:** Act as the City's Building Commissioner by overseeing comprehensive building inspection activities, ensuring adherence to building codes, stormwater regulations, safety regulations, and zoning requirements.
- **Code Enforcement:** Develop and implement effective code enforcement strategies to maintain community standards and ensure compliance with municipal codes and regulations.
- **Housing Demolition and Property Abatement:** Manage programs related to housing demolition and property abatement to address blight and enhance community aesthetics.
- **Flood Plain Management:** Administer flood loss reduction activities including enforcing the community's flood damage prevention ordinances, flood maps, and activities related to administration of the National Flood Insurance Program (NFIP).

**Qualifications:**

- 8 or more years of directly-relatable experience
- Thorough knowledge of local, state, and federal regulations relevant to PPS
- Strong leadership and team management skills
- Demonstrated ability to effectively communicate with the public
- Demonstrated ability to collaborate and cross-train with other departments