

MINUTES OF HISTORIC PRESERVATION COMMISSION MEETING 11/15/2023

Date and time: 11/15/23 01:00 pm

Present:

Crystal Aulbur, Steve Moore, David McDaniel, Carl Brauner, Mary Sheridan, City Engineer Kyle Bruemmer, City Clerk Kathie Ratliff, Deputy City Clerk Doris Stone

Absent: Frances Vaughn, Council Liaison Jeff Stone

Location: Fulton City Hall Executive Conference Room

DISCUSSION

1. CALL TO ORDER.

The meeting was called to order at 1:00 p.m. with the Historic Preservation President, Crystal Aulbur, presiding.

2. ROLL CALL

There were five members present, one member (Vaughn) absent. Quorum met.

3. COMMENTS FROM VISITORS

There were no comments.

4. APPROVAL OF MINUTES

Decision Motion was made by Mary Sheridan and Seconded by David McDaniel to approve the minutes for September 20, 2023. All in favor, none opposed. Motion carried.

5. UNFINISHED BUSINESS

Kiln Project

Commission President Crystal Aulbur stated she still has to work with Scott from the City of Fulton to finalize the kiln fence specifications. She explained they will need to collect quotes on the cost of a fence so they can create a budget and propose it to the City for approval.

David McDaniel stated that the Fulton Engineering Department may be able to provide an aerial view of the kiln and stack.

President Aulbur asked City Engineer Kyle Bruemmer if he could obtain an approximate measurement of the kiln so that she could gather cost estimates.

City Engineer Bruemmer stated that they can create something to scale for the commission.

The commission discussed the ongoing Brownfield Project. City Engineer Bruemmer explained that the City is awaiting phase two of the project, which is an environmental analysis. He noted that the community vision session has been rescheduled and will take place next year after the environmental research component is completed.

He stated that mixed housing has been proposed as a possible use for the Brownfield property, but the City is open to other options. If an investor or developer is interested in the property, their point of contact is Interim Director of Administration Courtney Doyle.

Steve Moore entered the room at 1:09 p.m.

The commission decided to table the discussion on the Brownfield Project until the environmental study is complete.

Historic Properties Survey

President Aulbur thanked David McDaniel for providing a list of past historic properties. She plans to meet with Nancy Lewis in December to get a better idea of the process of the Historic Properties Survey.

Strategic Plan

The commission will continue to discuss and move toward the completion of a strategic plan. This plan will allow them to create goals and will help guide them. They will discuss those goals at their next meeting in January.

410 E. 8th Street, Fulton

David McDaniel explained that he called the owner of this property in October and discussed the matter of it being condemned. He told the owner that the home will be demolished and a lien placed on the property if it is not addressed. The owner does have the opportunity to donate the property to the city.

City Engineer Bruemmer also called the owner and delivered the same message. The property owner claimed that he would be in Fulton at the end of November. At this time, he will meet with Bruemmer to discuss the property condition. Bruemmer did express that the City does not want the land, but that the unsafe structure needs to be addressed.

President Aulbur inquired about the owner's original aim in purchasing property. David McDaniel stated that the owner wanted to film a YouTube video about home remodeling.

The neighborhood benefits of modernizing and remodeling the house were explored. There was discussion on the timeline if a demolition of the property moved forward. City Engineer Bruemmer estimated that the demolition of the property could take at least three months to commence.

Discussion ensued on the City's process of condemning a property.

David McDaniel inquired about the status of the 9th Street property. City Engineer Bruemmer replied that the city had acquired property.

The commission agreed to revisit this matter at a later date.

6. NEW BUSINESS

Other Discussion

City Engineer Bruemmer proposed an idea. He observed that Jefferson City maintains a list of unsafe properties on their website, and owners must register with the city and pay a yearly fee to ensure that their property is adequately boarded up. Kyle believes that Fulton should maintain a list like this for unsafe properties that have not yet been condemned. It may encourage interested parties to contact property owners before the City has to take it on and demolish it. Contact information for the property owners could be included the webpage. Fulton currently has seven unsafe structures that need to be demolished, and it is a financial burden. If the City moves forward with this idea, it may be necessary to amend an ordinance.

The commission was in favor of this idea.

8. NEXT MEETING

The Historic Preservation Commission is scheduled to meet again on Wednesday, January 17, 2024.

9. ADJOURN

Decision Motion was made by Steve Moore and Seconded by David McDaniel to adjourn at 1:44 p.m. All in favor, motion carries.

Respectfully submitted,

Doris Pirmantgen