

# CITY OF FULTON, MISSOURI

## INVITATION FOR BID

<b>MAIL BIDS TO:</b> CITY OF FULTON C/O Kathie Ratliff, City Clerk P.O. BOX 130 FULTON, MO 65251-0130 <b>HAND DELIVER TO City Clerks Office: 18 EAST 4<sup>TH</sup>. STREET</b> <b>EXPRESS LETTER DELIVERIES ADDRESS TO</b> <b>18 EAST 4<sup>TH</sup> STREET FULTON MO 65251 C/O Kathie Ratliff</b>		<b>IFB NO. B 240108</b> <hr/> <b>DATE 1 / 24 /2024</b> <b>PAGE 1 OF 8</b> <hr/> REQ. NO. <hr/> <b>SEALED BIDS MUST BE RECEIVED IN THE OFFICE OF THE CITY CLERK NO LATER THAN</b> <b>3 P.M. Tuesday 2 / 13 / 2024</b>							
<b>Purchasing Agent: Jason A. Harris      Telephone: (573) 592-3141      Email: fpagent@fultonmo.org</b>									
<b>RECEIVED FROM:</b>  Vendor Name _____  Please provide email contact address _____		<b>DO NOT SEND BIDS TO THIS ADDRESS.</b> THE SUPPLIES AND/OR SERVICES REQUIRED HERE MUST BE DELIVERED F.O.B. DESTINATION AT THE FOLLOWING ADDRESS: City of Fulton Utility Pole Yard & Archery Range 2198 Power Lane, off Industrial Drive Fulton, MO 65251							
<b>DESCRIPTION:</b>  <b>Prospective bidders are hereby invited to submit their bid for 4 sizes of wooden utility poles.</b>  <b>(Please see specifications beginning on Page 4 of this invitation and provide pricing for poles on page 6)</b>		<b>UNIT NO.</b>  1.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">TERMS</th> <th style="width: 25%;">%</th> <th style="width: 25%;">DAYS</th> </tr> </thead> <tbody> <tr> <td style="height: 150px;"></td> <td></td> <td></td> </tr> </tbody> </table>	TERMS	%	DAYS			
TERMS	%	DAYS							
Requested delivery is _____ days ARO, Bidders State Best Delivery Date: _____ <div style="text-align: center;"><b>BID MUST BE SIGNED TO BE VALID</b></div> The bidder hereby agrees to furnish and/or service, at the price quoted pursuant to all requirements and specifications contained in this document, upon either the receipt of an authorized purchase order from the purchaser, or when this document is countersigned by the Purchasing Department as a binding contract. The bidder further agrees that the language of this document shall govern in the event of a conflict with his or her bid.									
COMPANY NAME _____ TITLE: _____ AUTHORIZED SIGNATURE: _____ Print: _____ DATE: _____									
NOTICE OF AWARD : (City use only)		CONTRACT NO. C -							
ACCEPTED AS TO ITEMS:									
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>Purchasing Agent _____</div> <div>Director of Administration _____</div> <div>Date _____</div> </div>									

**SPECIAL INSTRUCTIONS TO BIDDERS**

**1 Bidder's Contract:**

All questions regarding technical specifications, bid process, etc., must be directed to the contact indicated on the first page of this IFB.

Bidders may not contact the employees of the using agency concerning this procurement while the bid and evaluation are in process.

**2 Clarification of Requirements:**

It is the intent and purpose of the City of Fulton that this request permits competitive bidding. It shall be the bidder's responsibility to advise the Purchasing Department, at the address noted on page one of this IFB, if any language, requirements, etc., or any combinations thereof, inadvertently restricts or limits the requirements stated in this IFB to a single source. Such notification must be submitted in writing and must be received by the Purchasing Department not later than five (5) days prior to bid closing date. A review of such notifications will be made.

**3 Submission of Bids:**

- 3.1 Bids must be priced, signed and returned (with all necessary attachments) to the office of the City Clerk by the closing date and time specified.
- 3.2 **All bid envelopes must be marked in the lower left hand corner with the bid number and the due date and time.**

**Mail to: City of Fulton  
Attn. Kathie Ratliff, City Clerk  
P.O. Box 130  
Fulton, Missouri 65251**

**Hand Deliver/ Express Mail/ Overnight to: City of Fulton  
Attn. Kathie Ratliff, City Clerk  
18 E 4th Street  
Fulton, Missouri 65251**

- 3.3 The bidder must respond to this IFB by submitting all data required herein in order for this bid to be evaluated and considered for award.
- 3.4 To facilitate evaluation of the bids, it is highly desirable that the bids be organized to respond to each paragraph of the IFB.

**4 Bid Evaluation/Contract Award:**

**4.1** Any contract resulting from this request shall be awarded in response to a bid providing the lowest and best bid to the City of Fulton.

**4.2** Any award of a contract resulting from this invitation will be made by written notification from the Purchasing Department.

**4.3** Bidders may submit preprinted marketing materials with their bids, however, the bidder is advised that such brochures normally do not address the needs of evaluation with respect to the technical evaluation process and the specific responses which have been requested of the bidder. The bidder is strongly discouraged from relying on such materials in presenting products and services for consideration by the city.

**4.4** General description of products and services: The bidder should present in detail all products and services proposed in this response to the invitation. It is the bidder's responsibility to make sure all products proposed are adequately described. It should not be assumed that the Purchasing Agent has specific knowledge of the products proposed, but that the Purchasing Agent does have sufficient technical background to conduct an evaluation when presented complete information.



**Item Specifications & Order Quantities**

**DS Detailed Specifications**

**WOOD POLES**

All poles must meet ANSI and AWP Specifications

- DS 1** Poles to be Southern Yellow Pine or Douglas Fir species.  
Please be certain to specify which species of wood you are bidding.
- DS 2** Pole tops shall have a roof angle of 15 degrees.
- DS 3** All poles must be roofed before treatment.

**PT Preservative treatment to be as follows:**

**PT 1 Southern Yellow Pine**

Penta – minimum retention: 0.45 PCF. Or DCOI minimum retention: 0.15 PCF

**PT 2 Douglas Fir**

Penta - minimum retention: 0.60 PCF. Note if Douglas Fir Poles are provided, radial drilling or deep incising shall be performed in accordance with RUS Bulletin 1728F-700

**DS Drilling and size specifications**

- DS 1** All Class 4 Poles must be predrilled to M 20 specifications.  
Drilling specifications can be found on page 7.

**CITY OF FULTON MO. WOOD POLE SPECS**

**GC** **General Conditions**

**GC 1** **Intent of Specifications**

It is the intent of these specifications to describe the requirements and conditions for furnishing and delivering the specified treatment wood poles. It is the intent of these specifications that all material and the treatment thereof must be in full compliance with RUS Bulletin 1728F-700 "RUS Specification for Wood Poles, Stubs, and Anchor Logs" and RUS Bulletin 1728H-702 "RUS Specification for Quality Control and Inspection of Timber Products" with the following revisions:

**GC 2** **Sweep**

A pole may have sweep subject to the following limitations: A straight line connecting the midpoint of the butt with the midpoint of the top shall not at any intermediate point pass through the external surface of the pole.

**GC 3** **Knots**

In addition to the limit of knot sizes as outlined in RUS Bulletin 1728F-700, knot clusters (defined here as 2 or more knots grouped together with the grain of the wood deflected around the knots) shall be prohibited. Furthermore, ring knots (defined here as four or more knots with the pith of the knots within 2" or less of the same radius around the pole) shall be prohibited.

**INS** **Inspection**

**INS 1** The Bidder must provide string line straight poles.

**INS 2** Poles that are found not to meet our standard will not be accepted.

**INS 3** Standard Framing required on all poles. Framing specifications attached.

**SD    Shipment & Delivery**

**SD 1**    Delivery Company must set up an appointment with the city of Fulton Receiving dept. **24 hours** or more prior to delivery at **573-592-3142 or 573-592-3141** - Drivers may also use these numbers to call for directions.

**SD 2**    Pole shipment shall be on a self-unloading truck.

**SD 3**    **PRICES SUBMITTED TO INCLUDE SHIPPING AND UNLOADING AT CITY OF FULTON POLE YARD:**

2198 Power Lane  
Fulton, MO 65251

Pole Yard is located off W Industrial Road, past Grabb Animal Shelter and the Archery Range.

**ORDER QUANTITIES**

**CLASS 4 WOOD POLES**

**OQ 1   35 EACH   30 ft. Class 4 Wood Poles (PENTA TREATED) AWPA C4-P5 CCA,**

**OQ 1 PRICING \$ \_\_\_\_\_ PER POLE**

**OQ 2   10 EACH   35 ft. Class 4 Wood Poles (PENTA TREATED) AWPA C4-P5 CCA,**

**OQ 2 PRICING \$ \_\_\_\_\_ PER POLE**

**OQ 2   10 EACH   40 ft. Class 4 Wood Poles (PENTA TREATED) AWPA C4-P5 CCA,**

**OQ 2 PRICING \$ \_\_\_\_\_ PER POLE**

**OQ 3   5 EACH   50 ft. Class 3 Wood Poles (PENTA TREATED) AWPA C4-P5 CCA,**

**OQ 3 PRICING \$ \_\_\_\_\_ PER POLE**

**POLE QUANTITY CAN BE ADJUSTED PLUS OR MINUS TO MAKE FULL LOAD OR FOR BEST PRICING  
ANY ADJUSTMENTS MUST BE APPROVED BY THE CITY OF FULTON PURCHASING AGENT  
PRIOR TO ORDER BEING PLACED**

**FULTON MO.**



jah 7/23



WOODEN UTILITY POLES

NOTICE

The City of Fulton is soliciting bids as follows:

Copies may be obtained from the office of the Purchasing Agent  
1303 Westminster, Fulton, Mo 65251,  
(573)592-3141.

BID NUMBER	DESCRIPTION
B240108	4 SIZES OF WOODEN UTILITY POLES
CLOSING DATE	CLOSING TIME
TUESDAY February 13th, 2024	3 PM

Please run the above ad printed Saturday 1 /27/ 2024

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Bill to:City of Fulton  
P.O. Box 130  
Fulton, Missouri 65251

Please send affidavit of publication and verification copy with invoice.

Sent by: Jason A. Harris Purchasing Agent 573-592-3141  
[fpagent@fultonmo.org](mailto:fpagent@fultonmo.org)