

**City of Fulton**  
**POSITION DESCRIPTION**

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**JOB TITLE:** Firefighter

**DEPARTMENT:** Fire Department

**DATE:** 08-2018

**IMMEDIATE SUPERVISOR:** Fire Captain

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**Position Overview**

Provide for the protection of life and property by controlling and extinguishing fires, rescuing injured and trapped persons, rendering medical care, mitigating hazardous materials, and assisting other departments as needed; although firefighting and rescue work are the most difficult and responsible areas of activity, a major portion of time is spent training, maintaining facilities and equipment, inspecting businesses, and educating the public.

**Job Functions**

Responds to incidents such as fires, alarms, vehicle accidents, hazardous material incidents, emergency medical calls and technical rescues. Lays, connects, and operates hoses and other extinguishing equipment; directs fog and water streams; raises and climbs ladders; uses chemical lines and extinguishers; ventilates buildings with forcible entry tools; removes persons from danger; administers medical care; and extinguishes fires to protect life and property.

Checks equipment and apparatus to ensure good working condition and reports defects; performs general maintenance work in the upkeep of fire station buildings and grounds; cleans, waxes, polishes, and otherwise maintains assigned equipment in order to ensure equipment is prepared for a response.

Conducts routine flow testing and maintenance of hydrants throughout the city.

Maintains a high level of operational readiness by participating in a continuing program of training, physical fitness and instruction, including attendance at scheduled drills and classes in order to simulate skills and ensure that firefighting, EMS and HazMat tasks are performed efficiently and effectively.

Provides emergency medical care at the scene to patients, which may include providing support to EMS crews providing patient care and transport to emergency medical facilities.

Assists in performing life safety inspections of commercial, industrial and residential buildings, tours high hazard facilities.

Conducts fire safety classes, and works with the public to increase fire safety awareness and provide for fire prevention. Conducts other life safety education with the public Provides public education and information on safety and fire prevention, including station tours, community events, school visits, and correct installation of car seats.

May be assigned to a wide variety of special assignments in the department. Additional committee and special project assignments are expected throughout the department.

May assume the role of the Driver, after departmental approval, in his/her absence.

**Abilities**

*Physical:* Ability to use strength and stamina to work in a superheated environment while wearing up to 100 lbs. of full protection gear including self-contained breathing apparatus; work in extreme fluctuations in temperatures; strength to operate heavy tools and equipment up to 80 lbs. for up to 30 minutes; stoop, bend, and lift continually over time; strength and endurance to remove an unconscious adult from a hazardous situation.

*Mental:* Ability to work with one or a large group of severely injured, maimed or dead persons; control stress and follow directions in a life threatening environment; work in confined spaces and at heights greater than 10 feet; enter dangerous areas and perform dangerous tasks; and awareness under pressure of changing fire or hazard conditions. Ability to communicate, understand and follow oral and written instructions; establish and maintain effective working relationships with other employees and work within the confines of a fire station for 24 hours or more.

**Education/Experience Qualifications**

Requires a high school diploma or equivalent.

**Requirements**

Must have a valid Missouri Drivers' License, be at least 18 years of age, Emergency First Responder Certification, Missouri Firefighter I & 2 certification and Missouri HazMat Awareness and Operation Certifications. Must live within 45 minute drive time of the city limits of Fulton, Missouri within 6 months of hire. Must have no felony convictions.

This position falls under the Pipeline and Hazardous Materials Safety Administration and is therefore subject to Random drug testing.

**Other**

*This job description is not intended to be all-inclusive. Employees may be expected to perform other duties as necessary for the effective operation of the department and the City. In addition, employees may be required to work additional or varying hours and typical or non-typical duties during emergency situations.*