



**WORKER'S COMPENSATION INSURANCE CERTIFICATION  
BUSINESS LICENSE ADDENDUM**

I, \_\_\_\_\_, certify that:

\_\_\_\_ I have the necessary Worker's Compensation Insurance coverage as required by state law to do business in Missouri.

\_\_\_\_ I am exempt because I have fewer than five (5) employees [one (1) if construction].

**Further, I understand that, in addition to other penalties and sanctions as provided by state law, I am subject to revocation of the business license issued by the City of Fulton if I do not maintain adequate worker's compensation coverage as required by state law.**

**Business Name:** (please print) \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**NOTE: The above addendum must be filled out and returned with your business license application or your license will not be issued.**

**BUSINESS LICENSE RENEWAL INFORMATION**

Please remember to **enclose the following items** (your license will not be issued without them):

a. A copy of 2022 paid tax receipts paid for any Personal Property and/or Real Estate, owned by yourself and/or your business, located within the Fulton City Limits. (This was paid at the Callaway County Courthouse, Fulton, MO). As per Fulton City Code: "No license or permit shall be issued to any person owing the city any delinquent personal, merchants', or other city taxes until such taxes shall be paid in full to the city." This debt includes any unpaid Personal Property and/or Real Estate Taxes for your business and/or yourself if located within Fulton City Limits. If you live and have a business outside the City Limits, mark the lower right hand corner of the renewal form N/A. Any business opened in Fulton during 2022 is not required to provide a paid tax receipt for the business.

b. Completed Workman's Compensation Insurance Certification Addendum (attached above)

c. License renewal fee (see schedule on attached application). **Penalty fees for late renewals (after April 1) must be paid in full prior to the issuance of licenses.**

d. Missouri Tax Identification Number if you collect retail sales tax. (see attached application)  
Please enclose a copy of your 'Certificate of No Tax Due' provided by the Missouri Department of Revenue.

Please contact the City Clerk's Office at (573)592-3111 if you do not intend to renew your business license. Thank you.



**BUSINESS LICENSE RENEWAL APPLICATION**  
**MARCH 1, 2023 THROUGH FEBRUARY 29, 2024**

Business Name: \_\_\_\_\_

Business Location Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ After Hours Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Owner/Manager: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner's Home Address: \_\_\_\_\_

Owner's SS#: \_\_\_\_\_ Owner's Date of Birth: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

1. Did you have a business license for any portion of the period from March 1st through February 28th of the previous year?  YES  NO Business Insurance Company: \_\_\_\_\_

2. Does your business collect retail sales tax?  YES  NO

3. Missouri Tax Identification Number: \_\_\_\_\_ (All businesses required to collect retail sales tax must provide this number. This is the eight digit number on your state sales tax license.)

Sec. 22-106 Tax: All businesses operating within the City of Fulton shall pay the following tax based on the total gross receipts from the previous calendar year.

**FEES: Circle One**

\$49,999 or less..... \$ 25.00	\$300,000 to 399,999.....\$200.00
\$50,000 to 99,999..... \$ 50.00	\$400,000 to 499,999.....\$250.00
\$100,000 to 199,999..... \$100.00	\$500,000 to 1,000,000....\$300.00
\$200,000 to 299,999..... \$150.00	over \$1,000,000.....\$350.00

For each and every month or fraction thereof, except the month of March, that any license tax that remains unpaid, after such becomes due and payable, there shall be added to such license a delinquency fee of 5% per month of the amount of the license tax. The penalty herein provided shall be in addition to all other penalties elsewhere provided for the violation of the provisions of the licensing ordinance.

I certify that all the above information is correct.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

1. Corporate application must be signed by an officer of the corporation.
2. Changes in the status of this license must be forwarded to the City Clerk.
3. Contact the City Clerk's Office at (573)592-3111 or P.O. Box 130, Fulton, MO 65251 if you do not intend to renew your license.

**\* The following items must be returned to receive your license \***

- COMPLETED APPLICATION
- RENEWAL FEE (BASED ON GROSS RECEIPTS) + PENALTY, IF APPLICABLE
- A COPY OF YOUR 2022 PAID TAX RECEIPTS (PERSONAL PROPERTY AND REAL ESTATE)
- CERTIFICATE OF NO TAX DUE