

**HISTORIC PRESERVATION COMMISSION**

**MEETING AGENDA**

**EXECUTIVE CONFERENCE ROOM**

**CITY HALL – 18 E. 4<sup>TH</sup> STREET**

**JANUARY 17, 2023 AT 1:00 P.M.**

- 1) Call to Order.
- 2) Roll Call.
- 3) Comments from Visitors.
- 4) Presentation & Approval of the Minutes for October 18, 2022 Meeting Minutes
- 5) Unfinished Business.
  - a) CLG Report Update
  - b) Property Survey Update
- 6) New Business.
  - a) Kiln Report from a City Representative
  - b) Proclamations for Historic Property Signage for the Month of May
  - c) Other New Business
- 7) Adjournment.

## **HISTORIC PRESERVATION COMMISSION MINUTES**

**October 18, 2022**

The Historic Preservation Commission met on Tuesday, October 18, 2022 at 1:03 p.m. in the Executive Conference Room of City Hall. The meeting was called to order by President Nancy Lewis. Roll call was noted by Acting Administrative Assistant Christine Finnell. Those in attendance included: Nancy Lewis, David McDaniel, Carl Brauner, Frances Vaughn and Council Liaison Jeff Stone. Absent was Steve Moore. Also present were: Planning and Protective Services Director Dennis Houchins, Deputy City Clerk Laure Long and pending commission member Crystal Aulbur.

### **COMMENTS FROM VISITORS:**

There were no comments from visitors.

### **APPROVAL OF MINUTES:**

Motion was made by Nancy Lewis to approve the minutes of the August 16, 2022 meeting. Motion was seconded by David McDaniel. Motion was approved by four members of the Commission voting in favor and one member (Moore) absent.

### **UNFINISHED BUSINESS:**

There was no unfinished business to discuss at this meeting.

### **NEW BUSINESS:**

- a. Introduction of pending commission member:  
Ms. Aulbur.  
Ms. Aulbur stated she is excited to be joining the commission.

- b. **Annual CLG Report:**

Members reviewed and discussed all information needed to complete the CLG report and will send the needed information to Asst. Deputy Director of Administration / City Clerk Courtney Doyle.

Annual training opportunities were discussed. Councilman Stone referenced the 2022 annual CLG forum held on November 3, 2022 in Jefferson City, Missouri. Many would like to attend.

Some discussion regarding the next Historic Preservation Commission meeting was held and the Commission decided to change the December meeting to November 15, 2022 due to the holidays.

Pending member Aulbur expressed interest in having Chief Ladwig invited to the November 15, 2022 Historic Preservation Commission Meeting to discuss creating a partnership program to teach school children about the importance of saving our historic buildings not vandalizing them.

**ADJOURNMENT:**

Meeting was adjourned by President Nancy Lewis at 1:39 p.m.

Respectfully submitted:

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Christine Finnell  
Acting Administrative Assistant