

CITY COUNCIL MINUTES
JULY 26, 2022

The Council of the City of Fulton, Missouri, met in Regular Session on Tuesday, July 26, 2022 in the Council Chambers of City Hall located at 18 E. 4th Street. Present and presiding were: Mayor Lowe Cannell; Renee Tyler, Director of Administration; Courtney L. Doyle, Asst. Deputy Director of Administration/City Clerk; and William Ladwig, Police Chief. The meeting was called to order by Mayor Cannell at 6:30 p.m. Roll call was taken by the ADDOA/City Clerk, and members of the Council present were: Combs, Leuther, Nelson, Sebacher, Stone, Washington, and West. Absent was Councilwoman Rehklau. Also present were: Kathy Holschlag, Chief Financial Officer; Darrell Dunlap, Superintendent of Utilities; Richard Elsenrath, Assistant City Engineer; Dennis Houchins, Planning & Protective Services Director; Kevin Coffelt, Fire Chief; Clay Caswell, Parks & Recreation Director; Robert Boone, Assistant Director of Administration; Rev. Bruce Williamson; Kala Young and Mike Haldeman, Audio/Video; Michael Shine of *The Fulton Sun*; and visitors: Ginger Hopkins-Hawkins, Cory Hawkins, Logan Nichols, and Michael Teel.

INVOCATION:

Invocation was given by Rev. Williamson.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Rev. Williamson.

COMMENTS FROM VISITORS:

Mayor Cannell asked any attendees not listed on tonight's agenda, but whom wished to address the Council, to please come to the podium, state their name, address and area of concern, and to keep comments under five (5) minutes. A digital timer was administered and monitored by the City Clerk.

Ginger Hopkins-Hawkins, 3 Le Clerc Court, expressed concerns with the city's current livestock and fowl limitations and stated she would like to see the ordinance revised to allow people to raise and produce their own food sources on smaller parcels of land.

Cory Hawkins, 3 Le Clerc Court, echoed these concerns and stated his concerns stem from inflation and food insecurity issues across the nation. Hawkins stated he believes many people prefer to be self-sufficient and self-reliant, and he would like to see the regulations revised as well.

APPROVAL OF THE CONSENT AGENDA:

The following items were distributed to each member of the City Council for review and study as a part of their council packet. Mayor Cannell presented each item and stated the Council may choose to remove any item from the Consent Agenda for discussion at this time.

- a. Approval of the City Council meeting minutes of June 28, 2022.
- b. Approval of the City Council meeting minutes of July 12, 2022.
- c. Approval of the Director of Administration report of June 2022.

Motion was offered by Councilman West and seconded by Councilman Stone to approve the Consent Agenda as presented. Motion carried with seven members of the Council voting in favor, and one member

(Rehklau) absent.

PRESENTATION AND ACCEPTANCE OF THE JUNE FINANCIAL STATEMENT:

The Financial Statement for the month of June was presented for acceptance, and Kathy Holschlag, Chief Financial Officer, was present to answer any questions from the Council.

Holschlag reported the first five months of sales tax collections have been recorded, and numbers lie 3.7% (approximately \$72,000) ahead of this period in 2021; Holschlag cautioned that this increase is not keeping up with the rate of inflation. Use tax collections are up 23% (approximately \$45,000).

Holschlag noted the Water and Solid Waste Funds were profitable during the month of June; the other utility funds experienced a loss, and some departmental losses stemmed from a variety of large projects. Tanglewood paid approximately \$42,000 to Flynn Drilling for pump work at the golf course; these expenses will be reimbursed from pre-approved Callaway County ARPA funds.

After some discussion, motion was offered by Councilman Stone and seconded by Councilwoman Sebacher to accept the Financial Statement for the month of June as presented. Motion carried with seven members of the Council voting in favor, and one member (Rehklau) absent.

UNFINISHED BUSINESS:

- a. Legends Rec-Plex update.

Clay Caswell, Parks & Recreation Director, stated June attendance was down slightly due to the absence of the after-school crowd. Caswell provided a brief overview of current programs and stated the youth baseball camp was successfully moved indoors to the Rec-Plex when excessive heat would've otherwise stymied the camp.

Caswell reported there are currently 82 employee memberships, and 29 memberships were upgraded from single person to couple or family memberships. Caswell currently has openings for a number of part time positions, Assistant Parks & Recreation Director, and Legends Rec-Plex Facility Manager.

NEW BUSINESS:

- a. Representatives from Evergreen Solutions, LLC will be present to provide information regarding the proposed City of Fulton compensation study and staffing review.

Kelli Bracci was present through videoconferencing and presented a brief PowerPoint presentation regarding the stages of the compensation study and staffing review.

Renee Tyler, Director of Administration, stated Evergreen Solutions provided a robust plan and presentation that stood out from its competitors, and they understood Fulton's unique position with owning and operating municipal utilities.

COUNCIL CONCERNS:

Councilman West: *Planning & Zoning Commission liaison*

Councilman West asked for an update on the planned Wood Street asphalt overlay. Assistant City Engineer Richard Elsenrath stated the work will begin in mid-August and should be completed within one week.

Councilman West stated he would like to see the class of leaks broken out in the Utilities monthly report as was provided in the past.

Councilman West also stated he would've liked to have seen St. Paul's Lutheran stormwater included as an ARPA funding item in the recent grant application.

Councilwoman Sebacher: *Park Board liaison*

Councilwoman Sebacher expressed concerns with traffic speeds and signage along Kleewood, N. School Drive, and Douglas.

Councilwoman Rehklau: *Traffic Commission liaison*

Councilwoman Rehklau was absent from this meeting.

Councilman Stone: *Historic Preservation Commission liaison*

Councilman Stone had no updates or concerns at this meeting.

Councilman Leuther: *Airport Advisory Board liaison*

Councilman Leuther stated he is assisting with interviews for runway lighting at the airport.

Councilman Leuther also expressed concern with a large separation in the sidewalk near Business 54 south of the covered bridge. Elsenrath stated this portion of the sidewalk belongs to MoDOT, but city staff will notify them of the issue and a temporary sidewalk closure will be placed in the area.

Councilman Combs: *Human Rights Commission*

Councilman Combs had no updates or concerns at this meeting.

Councilman Washington

Councilman Washington expressed continued concerns with sidewalks and storm sewers.

Councilwoman Nelson: *Public Utility Board liaison*

Councilwoman Nelson noted increased energy costs were discussed at the recent Public Utility Board meeting.

RESOLUTIONS:

Resolution No. 3459 was presented for adoption by Councilman West.

- a. Resolution No. 3459: A Resolution of the City of Fulton, Missouri, adopting the Callaway County Multi-Jurisdictional Hazard Mitigation Plan.

Motion was offered by Councilman West and seconded by Councilman Stone to adopt Resolution No. 3459 at tonight's Council meeting. Motion carried with seven members of the Council voting in favor, and one member (Rehklau) absent.

Resolution No. 3460 was presented for adoption by Councilwoman Sebacher.

- b. Resolution No. 3460: A Resolution authorizing the Mayor, on behalf of the City of Fulton, Missouri, to sign all necessary documents in relation to an Agreement with Evergreen Solutions, LLC of Tallahassee, Florida, for compensation study and staffing review services.

Motion was offered by Councilwoman Sebacher and seconded by Councilwoman Nelson to adopt Resolution No. 3460 at tonight's Council meeting.

Brief discussion was held regarding the timeline and completion of the study in relation to the passage of the 2023 operating budget. Tyler stated the city devised the timeline, and city leadership will be in continued conversation with the vendor to build projections into the budget proposal.

Motion carried with seven members of the Council voting in favor, and one member (Rehklau) absent.

Resolution No. 3461 was presented for adoption by Councilman Stone.

- c. Resolution No. 3461: A Resolution authorizing the Mayor, on behalf of the City of Fulton, Missouri, to sign all necessary documents in relation to a Contract with Missouri Petroleum of St. Louis, Missouri, for the purpose of providing micro surfacing services.

Motion was offered by Councilman Stone and seconded by Councilman West to adopt Resolution No. 3461 at tonight's Council meeting. Elsenrath provided an overview of the differences between asphalt overlays, micro surfacing, and chip sealing; Elsenrath noted this is the first time Fulton is utilizing micro surfacing.

Motion carried with seven members of the Council voting in favor, and one member (Rehklau) absent.

Resolution No. 3462 was presented for adoption by Councilman Stone.

- d. Resolution No. 3462: A Resolution of the City Council of the City of Fulton, Missouri, authorizing certain specified deviations from the city's purchasing procedures and the related expenditure of funds through December 31, 2022.

Motion was offered by Councilman Stone and seconded by Councilman Washington to adopt Resolution No. 3462 at tonight's Council meeting.

Mayor Cannell stated this resolution gives additional structure and defined parameters to allow for these purchases and orders. Councilman Stone stepped away from the meeting at 7:28 p.m.

Brief discussion followed regarding previous authorization given at the June 14, 2022 meeting for a variety of specified items. Councilman Stone returned at 7:31 p.m.

Darrell Dunlap, Superintendent of Utilities, stated he needs to order standard underground wire; two vendors are currently accepting orders for the wire, and one of these vendors will not have inventory available until June 2023. Dunlap stated the price of the wire increased by thousands of dollars over the course of one week.

Asst. Deputy Director of Administration/City Clerk Courtney Doyle provided an overview of the proposed policy, required justifications and signatures, and noted authorized deviations will be disclosed by the Director of Administration/Chief Financial Officer in the monthly DOA Report.

Brief discussion was held regarding the purchase of additional firetrucks.

Doyle reported the city will likely be looking at amending the existing purchasing policy to address inventory shortages and pricing volatility moving forward.

Councilwoman Nelson stated she appreciates the transparency in regards to these matters.

Motion carried with seven members of the Council voting in favor, and one member (Rehklau) absent.

Resolution No. 3463 was presented for adoption by Councilman Leuther.

- e. Resolution No. 3463: A Resolution authorizing the Mayor, on behalf of the City of Fulton, Missouri to sign all necessary documents in relation to a Contract with Don Schneiders Excavating Co. Inc. for the 2nd Street Bridge Replacement Project.

Motion was offered by Councilman Leuther and seconded by Councilwoman Nelson to adopt Resolution No. 3463 at tonight's Council meeting.

Elsenrath introduced Michael Teel of Great River Engineering who provided an overview of the project status and stated bids came in at approximately \$350,000 higher than the firm originally anticipated. Elsenrath stated the city has requested additional available state/federal funds to assist with the unexpected increase.

Motion carried with seven members of the Council voting in favor, and one member (Rehklau) absent.

ORDINANCES:

There were no Ordinances for consideration at this meeting.

ANNOUNCEMENTS:

- a. The MML Annual Conference will be held September 11-14, 2022, in Osage Beach. Councilmembers must submit their final registration information to the Executive Assistant **no later than July 26th**.
- b. The next City Council meeting will be held Tuesday, August 9, 2022. A Work Session will commence at 6:30 p.m. with Regular Session to follow at 7:00 p.m.

EXECUTIVE SESSION:

Mayor Cannell said there was not a need for an Executive Session at tonight's meeting.

ADJOURNMENT:

There being no further business to come before the Council, motion was offered by Councilman Stone and seconded by Councilwoman Sebacher to adjourn this meeting. Motion carried with seven members of the Council voting in favor, and one member (Rehklau) absent. The meeting adjourned at 8:03 p.m.

Lowe Cannell, Mayor

Courtney L. Doyle, CMC/MRCC
Asst. Deputy Director of Administration /
City Clerk