

**CITY COUNCIL MINUTES**  
**MARCH 8, 2022**

The Council of the City of Fulton, Missouri, met in Regular Session on Tuesday, March 8, 2022 in the Council Chambers of City Hall located at 18 E. 4th Street. Present and presiding were: Mayor Lowe Cannell; Darrell Dunlap, Interim Director of Administration/Superintendent of Utilities; Courtney L. Doyle, City Clerk; and William Ladwig, Police Chief. The meeting was called to order by Mayor Cannell at 7:01 p.m. Roll call was taken by the City Clerk, and members of the Council present were: Braun, Nelson, Rehklau, Simmons, Stone, Washington, and West. Absent was Councilman Combs. Also present were: Kathy Holschlag, Chief Financial Officer; Kyle Bruemmer, City Engineer; Dennis Houchins, Planning & Protective Services Director; Clay Caswell, Parks & Recreation Director; Kevin Coffelt, Fire Chief; Michelle Maupin, Human Resources Director; Rev. Bruce Williamson; Darin Wernig and Mike Haldeman, Audio/Video; Michael Shine of *The Fulton Sun*; and visitors: Doc Kritzer, Liz Schwab, and Jamey Martin.

**INVOCATION:**

Invocation was given by Rev. Williamson.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Rev. Williamson.

**COMMENTS FROM VISITORS:**

Mayor Cannell asked any attendees not listed on tonight's agenda, but whom wished to address the Council, to please come to the podium, state their name, address and area of concern, and to keep comments under five (5) minutes. A digital timer was administered and monitored by the City Clerk.

Doc Kritzer, 5055 Pendergras Rd., expressed concerns regarding the Council's recent decision not to pursue a grant relating to the treatment of sewer from a subdivision outside the city limits. Kritzer stated he would like the Council to reconsider their action as there are other subdivisions and areas outside the city limits with sewer issues that could benefit from the city's assistance; the grant would provide for a study to answer some of the looming questions regarding this issue.

**APPROVAL OF THE CONSENT AGENDA:**

The following items were distributed to each member of the City Council for review and study as a part of their council packet. Mayor Cannell presented each item and stated the Council may choose to remove any item from the Consent Agenda for discussion at this time.

- a. Approval of a request from Katie Boland on behalf of Fulton Public Schools for a "Senior Parade" on Friday, May 20, 2022 at 4:00 p.m. down Court Street.
  - i. This request has been reviewed and approved by Chief Ladwig and Administration. Police assistance will be needed.

Motion was offered by Councilman Braun and seconded by Councilman West to approve the Consent Agenda as presented. Motion carried with seven members of the Council voting in favor, and one member (Combs) absent.

**UNFINISHED BUSINESS:**

There was no Unfinished Business for consideration at this meeting.

**NEW BUSINESS:**

- a. Liz Schwab and Debbie LaRue will be present to request a street closure for the “On the Bricks” event to be held on Saturday, April 23, 2022 from 6:00 – 8:30 p.m.
  - i. Requested Closure: Court Street between 6<sup>th</sup> and 7<sup>th</sup> Streets.
  - ii. Police assistance will be needed.

Liz Schwab, a science teacher at Fulton High School, stated she and the FHS Prom Committee are excited to host the event at the Playhouse and start the tradition of a downtown community event. The group asks to close Court Street between Sixth and Seventh Street; cross streets will remain open, and the public will be invited to watch the promenade, an annual tradition by which students are announced and show off their attire. Schwab stated she has a meeting with the Brick District Thursday morning, and the Brick District will be responsible for communicating with businesses and tenants in the area. Schwab stated the group will continue to assess parking options.

Following brief discussion, motion was offered by Councilman West and seconded by Councilman Braun to approve the event as requested. Motion carried with seven members of the Council voting in favor, and one member (Combs) absent.

- b. Stephanie Vollmer, on behalf of Fulton Rotary Club, will be present to request a fee waiver for Memorial Shelter for a Rotary fundraising event on Saturday, April 2, 2022 from 3:00 p.m. to 5:00 p.m.
  - i. The event will include sales of food and other items as a fundraiser for the organization to support local non-profits and schools.

Unfortunately, Ms. Vollmer was not in attendance to present the request. Councilman Simmons expressed frustration with no one being in attendance to request a fee waiver. Motion was offered by Councilman Stone and seconded by Councilman Washington to approve the request for a fee waiver. Motion carried with seven members of the Council voting in favor, and one member (Combs) absent.

- c. Parks & Recreation fees discussion (continued from Work Session).

Clay Caswell, Parks & Recreation Director, gave an overview of the fee/rate recommendations from the Park Board and noted their recommendation that fee waivers be handled through the Parks & Recreation Department. Their recommendation included criteria that should be considered when authorizing a fee waiver along with the maximum allowable waived fee to be 50%. Some discussion followed.

Motion was offered by Councilman Stone to accept the proposed fee adjustments and to move fee waiver requests back to the Parks & Recreation Department (fees to be waived up to 100%) based on the criteria set forth by the Park Board. Motion was seconded by Councilman Simmons. Caswell noted that in the event his department chooses not to waive the fee for a requesting organization, the organization may still request to bring the waiver before the Council for consideration. Motion carried with seven members of the Council voting in favor, and one member (Combs) absent.

**COUNCIL CONCERNS:**

Councilman West noted the Council recently hired a new Director of Administration and asked that Department Heads and staff begin to gather information to start the city master plan process informally.

Councilman Simmons stated there is an impending winter weather event this week, and he encouraged the citizens to be mindful and careful. Councilman Simmons also asked for the current street improvement list. Mayor Cannell stated he received maps of the proposed improvements from the Engineering Department, and he will get the information to the City Council.

Councilwoman Rehkla publicly thanked Mike Haldeman for his diligence in ensuring City Hall is clean and accessible, and for being present to secure the building during the many events held outside of business hours.

Councilman Stone echoed Doc Kritzer's concerns from earlier in the evening and said he would like to see the grant opportunity revisited. Darrell Dunlap, Superintendent of Utilities/Interim Director of Administration, stated the grant opportunity has passed, but the city will continue to look for other opportunities.

Councilman Washington noted that previous Councilmember Steve Moore had wanted a large digital sign that would highlight city and community events. Councilman Washington would like to revisit this request for consideration.

Councilwoman Nelson stated the cart paths at Tanglewood Golf Course need to be addressed.

Mayor Cannell stated he and some staff members visited another community's police department today, and there will be information regarding K-9 units at a future meeting.

#### **RESOLUTIONS:**

Resolution No. 3439 was presented for adoption by Councilman Washington.

- a. Resolution No. 3439: A Resolution authorizing the Mayor, on behalf of the City of Fulton, Missouri, to sign all necessary documents in relation to an Agreement with the Missouri Department of Conservation to implement the Missouri Department of Conservation Community Assistance Program and establishing an effective date.

Motion was offered by Councilman Washington and seconded by Councilman Braun to adopt Resolution No. 3439 at tonight's Council meeting.

Caswell stated the initial agreement with the Missouri Department of Conservation was signed in 2010, and the term of this agreement is 25 years. The Department of Conservation assists the city with the management of community lakes, addresses environmental concerns, and stocks the bodies of water periodically.

Dunlap noted Stinson Creek could not be looped into this agreement because it isn't owned by the city. The Department of Conservation will continue to assist the city with the creek as appropriate.

Motion carried with seven members of the Council voting in favor, and one member (Combs) absent.

Resolution No. 3440 was presented for adoption by Councilwoman Nelson.

- b. Resolution No. 3440: A Resolution authorizing the Mayor, on behalf of the City of Fulton, Missouri, to sign all necessary documents in relation to an Agreement with Ecton Construction of Montgomery City, Missouri, for services in relation to the Second Street Improvement Project and establishing an effective date.

Motion was offered by Councilwoman Nelson and seconded by Councilman Stone to adopt Resolution No. 3440 at tonight's Council meeting.

City Engineer Kyle Bruemmer stated this contract is for the concrete portion of the second street project; the city has worked with Ecton in the past and has been happy with their work.

Some discussion followed regarding communication surrounding street closures and plans for this project. Councilman Simmons stated the city needs to ensure citizens are aware and informed as often as possible.

Motion carried with seven members of the Council voting in favor, and one member (Combs) absent.

Resolution No. 3441 was presented for adoption by Councilman West.

- c. Resolution No. 3441: A Resolution authorizing the Mayor, on behalf of the City of Fulton, Missouri, to sign all necessary documents in relation to the Second Renewal of a Contract with Visu-Sewer of MO LLC for sewer evaluation and rehabilitation services and establishing an effective date.

Motion was offered by Councilman West and seconded by Councilman Simmons to adopt Resolution No. 3441 at tonight's Council meeting. Bruemmer noted resin prices have increased, and there will be a slight increase to the contract price from last year. Motion carried with seven members of the Council voting in favor, and one member (Combs) absent.

#### **ORDINANCES:**

There were no ordinances for consideration at tonight's meeting.

#### **ANNOUNCEMENTS:**

- a. The Callaway Chamber of Commerce Annual Banquet has been rescheduled to Thursday, March 10, 2022, for Councilmembers and Staff who have registered to attend.
- b. The next City Council meeting will be held Tuesday, March 22, 2022 at 6:30 p.m.
- c. Election Day is Tuesday, April 5, 2022. (Polls open 6:00 a.m. to 7:00 p.m.)
- d. The 21<sup>st</sup> Annual Clean Sweep will be held on Saturday, April 9, 2022. To register, please contact Parks & Recreation at 573-592-3190.
- e. Spring Cleanup Week will take place April 11-15<sup>th</sup> along regular pick-up routes (no construction debris or tires). Contact the Solid Waste Department with questions at 573-592-3176.

#### **EXECUTIVE SESSION:**

Mayor Cannell stated there was not a need for an Executive Session at this meeting.

**ADJOURNMENT:**

There being no further business to come before the Council, motion was offered by Councilman Braun and seconded by Councilman West to adjourn this meeting. Motion carried with seven members of the Council voting in favor, and one member (Combs) absent. The meeting adjourned at 8:10 p.m.

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Lowe Cannell, Mayor

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Courtney L. Doyle, CMC/MRCC  
City Clerk