



# CITY OF FULTON, MISSOURI

LOWE CANNELL  
Mayor

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## CITY OF FULTON, MISSOURI - AIRPORT ADVISORY BOARD MEETING MINUTES

Held on March 3rd, 2020 at 1:30 p.m.  
Airport Terminal Building (4420 County Road 304)

### ROLL CALL

**Present:**

David Hollabaugh, KPA  
Steve Wendling, KPA  
Kyle Bruemmer, City Engineer  
Daniel Harris, Airport Manager  
Donnie Grimm, KPA

**Visitors:**

Mike Teel, Project Engineer  
Bill Johnson, City Administrator  
Robert Boone, Assistant City Administrator  
Ballard Simmons, Council Liaison  
Bob Edgington  
Dean Ascoli

### COMMENTS FROM VISITORS

Bob provided positive feedback on snow removal and general maintenance items over the couple of months.

### REPORT FROM KINGDOM PILOTS ASSOCIATION

Pancake Fly-In May 16<sup>th</sup>, 2020. Pancakes, sausage, eggs, OJ and coffee will be served. Free will donation. City will add the announcement in April utility flyer that goes to all city utility customers.

Reminders for Daniel to add NOTAMS in for upcoming construction on REIL light project, additionally check current NOTAMS regarding lighting.

KPA asked the question if soccer park rent enters the Airport budget?

### REPORT FROM CITY ENGINEER'S OFFICE

- 1. Financial Report:** Financial report given to KPA President.
- 2. REIL Light Project Update:** These are the strobe lights at the end of the runway. Reinhold Electric is the contractor for the installation. Possible installation for the week of March 8, 2020. Once on site, NOTAMS will be established for safety.
- 3. Pilots desire WIFI** service in hangars. City Engineer reported he would like to table issue till an IT personnel gets more acclimated. Terminal computer was outdated and running Windows 7. City personnel updated the computer to Windows 10 and reinstalled the computer in the terminal on March 3, 2020
- 4. Hangar Project Update:** Jviation has finished the plans. The plans became available to prospective bidders Wednesday, February 26<sup>th</sup> and will be available up for a month. March 12, 10:00 a.m. there will be a preconstruction meeting at the airport terminal. March 26<sup>th</sup> at 3:00p.m. bids will be opened at City Hall. It should take approximately another 3-4 weeks for all the documents, i.e. Bid bonds, insurance, notice of award, notice to proceed, etc. to be returned. City reported the change from the trench drain to something similar to what we currently have except paved islands. Also mentioned was the opportunity to use highway specifications for concrete in lieu of 60,000 pound FAA approved runway pavement.
- 5. Winter Activities:** Pilots were pleased with conditions thus far.
- 6. Open Discussion:** Check on possibility of pre-buying fuel. Another topic was how many members do we need on the Airport Advisory board?

### REPORT FROM AIRPORT MANAGER

- 1. Safety and Maintenance Items:** Mainly lights on 18-36 and some taxi light connections. Sensitivity of Papi lights needs adjusting.
- 2. Fuel:** Fuel tank has 6971 gallons of Low Lead 100 and we will order again when it gets to 2000 gallons left in the tank.

### ADJOURNMENT

\*Next Meeting: Tuesday, April 23rd, 2020 at 1:30 in the Airport Terminal Building (4420 County Road 304)\*