CITY OF FULTON, MISSOURI
INVITATION FOR BID

MAIL BIDS TO:
CITY OF FULTON
C/O Courtney Crowson, City Clerk
P.O. BOX 130
FULTON, MO 65251-0130

HAND DELIVER TO City Clerks Office: 18 EAST 4TH. STREET
EXPRESS LETTER DELIVERIES ADDRESS TO
18 EAST 4TH STREET FULTON MO 65251 C/O Courtney Crowson

Purchasing Agent: Jason A. Harris

RECEIVED FROM:

DESCRIPTION:

Prospective bidders are hereby invited to submit their bid for Six different Ductile Iron Items

(Please see specifications and provide pricing and lead times next to item descriptions on Page’s 4 through 6)

REQUESTED DELIVERY IS _______ days ARO, Bidders State Best Delivery Date:

BID MUST BE SIGNED TO BE VALID

The bidder hereby agrees to furnish and/or service, at the price quoted pursuant to all requirements and specifications contained in this document, upon either the receipt of an authorized purchase order from the purchaser, or when this document is countersigned by the Purchasing Department as a binding contract. The bidder further agrees that the language of this document shall govern in the event of a conflict with his or her bid.

COMPANY NAME: ___________________________ TITLE: ___________________________
AUTHORIZED SIGNATURE: ___________________________ Print: ___________________________
PHONE NUMBER: ___________________________ Fax: ___________________________
FEDERAL ID OR SSN: ___________________________

NOTICE OF AWARD: (City use only) CONTRACT NO. C -

ACCEPTED AS TO ITEMS:

Purchasing Agent ___________________________ Director of Administration ___________________________ Date ___________________________
SPECIAL INSTRUCTIONS TO BIDDERS

1 Bidder’s Contract:

All questions regarding technical specifications, bid process, etc., must be directed to the contact indicated on the first page of this IFB.

Bidders may not contact the employees of the using agency concerning this procurement while the bid and evaluation are in process.

2 Clarification of Requirements:

It is the intent and purpose of the City of Fulton that this request permits competitive bidding. It shall be the bidder’s responsibility to advise the Purchasing Department, at the address noted on page one of this IFB, if any language, requirements, etc., or any combinations thereof, inadvertently restricts or limits the requirements stated in this IFB to a single source. Such notification must be submitted in writing and must be received by the Purchasing Department not later than five (5) days prior to bid closing date. A review of such notifications will be made.

3 Submission of Bids:

3.1 Bids must be priced, signed and returned (with all necessary attachments) to the office of the City Clerk by the closing date and time specified.

All bid envelopes must be marked in the lower left hand corner with the bid number and the due date and time.

Mail to: City of Fulton

Attn. Courtney Crowson, City Clerk
P.O. Box 130
Fulton, Missouri 65251

Hand Deliver to: 18 E. 4th. Street, Fulton, Missouri 65251
Express Mail and Overnight Envelopes address to City of Fulton 18 E. 4th. Street, Fulton, Missouri 65251
Attn. Courtney Crowson, City Clerk

3.2 The bidder must respond to this IFB by submitting all data required herein in order for this bid to be evaluated and considered for award.

3.3 To facilitate evaluation of the bids, it is highly desirable that the bids be organized to respond to each paragraph of the IFB.
4 **Bid Evaluation/Contract Award:**

4.1 Any contract resulting from this request shall be awarded in response to a bid providing the lowest and best bid to the City of Fulton.

4.2 Any award of a contract resulting from this invitation will be made by written notification from the Purchasing Department.

4.3 Bidders may submit preprinted marketing materials with their bids, however, the bidder is advised that such brochures normally do not address the needs of evaluation with respect to the technical evaluation process and the specific responses which have been requested of the bidder. The bidder is strongly discouraged from relying on such materials in presenting products and services for consideration by the city.

4.4 General description of products and services: The bidder should present in detail all products and services proposed in this response to the invitation. It is the bidder’s responsibility to make sure all products proposed are adequately described. It should not be assumed that the Purchasing Agent has specific knowledge of the products proposed, but that the Purchasing Agent does have sufficient technical background to conduct an evaluation when presented complete information.
<table>
<thead>
<tr>
<th>ITEM #</th>
<th>PREFER PRATT / MUELLER (OR EQUAL QUALITY)</th>
<th># OR INFO</th>
<th>QTY TO ORDER</th>
<th>COST EACH</th>
<th>LEAD TIME</th>
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<tbody>
<tr>
<td>ONE</td>
<td>8 INCH SWING CHECK VALVE</td>
<td>C504</td>
<td>DUCTILE IRON</td>
<td>SERIES 9001</td>
<td>7 EACH</td>
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<td>OUTSIDE LEVER &amp; WEIGHT NO SPRING</td>
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<td>C 508</td>
<td>DUCTILE IRON</td>
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<td>7 EACH</td>
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<td>DUCTILE IRON</td>
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PRICE BID MUST INCULDE THE COST OF DELIVERY TO FULTON MISSOURI WAREHOUSE COMPLEX

THE BID WILL BE AWARDED TO THE ONE VENDOR THAT OFFERS THE BEST PRICE FOR ALL ITEMS
NOTICE

The City of Fulton is soliciting bids as follows:

Copies may be obtained from the office of the Purchasing Agent
1303 Westminster, Fulton, Mo 65251,
(573)592-3141

<table>
<thead>
<tr>
<th>BID NUMBER</th>
<th>DESCRIPTION</th>
<th>CLOSING DATE</th>
<th>TIME</th>
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<tbody>
<tr>
<td>B200203</td>
<td>DUCTILE IRON VALVES AND ELBOWS</td>
<td>TUESDAY 3/3/2020</td>
<td>3PM</td>
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Please run the above ad THURSDAY 2/13/2020

Bill to: City of Fulton
P.O. Box 130
Fulton, Missouri 65251

Please send affidavit of publication and verification copy with invoice.

Sent by: Jason A. Harris Purchasing Agent 573-592-3141
fpagent@fultonmo.org