



CITY OF FULTON, MISSOURI

LOWE CANNELL
Mayor

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CITY OF FULTON, MISSOURI - AIRPORT ADVISORY BOARD MEETING MINUTES

Held on November 5th, 2019 at 1:30 p.m.
Airport Terminal Building (4420 County Road 304)

ROLL CALL

Present:

David Hollabaugh, KPA
Kyle Bruemmer, City Engineer
Daniel Harris, Airport Manager
Nick Prinster, Board Member
Eugene Allen, Board Member

Visitors:

John Swan, KPA
Mike Teel, Project Engineer
Bill Johnson, City Administrator

COMMENTS FROM VISITORS

none

REPORT FROM KINGDOM PILOTS ASSOCIATION

A review was performed of the Airport Manager's daily checklist. Suggestions were made to improve the list and assure its completion and timeliness of any corrective action needed. Suggestions were authorized and placed into action.

Pilots desire WIFI service in their hangars. Kyle will investigate this topic with IT staff.

Courtesy Car still should be pursued. Kyle to provide a proposed procedure.

REPORT FROM CITY ENGINEER'S OFFICE

- 1. Financial Report:** Airport Financial Report was given distributed to Board Members. Notable items were Hangar Rent (\$70,281), Fuel Sales through September (\$81,213), purchased Fuel (\$53,352).
- 2. REIL Light Project Update:** These are the strobe lights at the end of the runway. Reinhold Electric is about 6 weeks from performing this work. The work should only take a day or two. Once on site, NOTAMS will be established for safety.
- 3. Hangar Project Update:** Aviation believes they will have plans 90% done by Dec. 1st so City and MoDOT can begin review. KPA would also like to be involved in this review.
- 4. MoDOT Capital Improvement Plan & Anticipated use of Non-Primary Entitlement Funds:** The City must submit projects that would enhance/improve the airport with estimated cost. This helps establish how much funds FAA gives Fulton on a yearly basis. The city must obligate yearly funds at least 3 years from the date funds are provided or the funding reallocated by FAA. The city has obligated its funds through 2020 to the Hangars and REIL projects. Further Capital Projects at the airport past 2020 maybe: Obstruction Removal for 36, taxiway and apron construction and rehab, Runway lighting for 18/36, and terminal building and hangar enhancements.
- 5. Open Discussion:** Hangar 15 is being vacated but the City anticipates filling it quickly.

REPORT FROM AIRPORT MANAGER

- 1. Safety and Maintenance Items:** Drainage ditch and other areas brush hogged by Buildings and Grounds Department. Fire extinguishers at fuel island and terminal building needed replaced. Hangar 8 sky light was patched. Electric Department helping with corner lights at Hangars (dust to Dawn). Hangar 37 lights and metal building panel needs fixed. The windsock is scheduled to be replaced.
- 2. Fuel:** Will need another batch of Fuel probably before end of year. Fuel dispenser seems to be working fine.

ADJOURNMENT

Next Meeting: Tuesday, December 10th, 2019 at 1:30 in the Airport Terminal Building (4420 County Road 304)