

CITY COUNCIL MINUTES
JUNE 25, 2019

The Council of the City of Fulton, Missouri, met in Regular Session on Tuesday, June 25, 2019 in the Council Chambers of City Hall located at 18 E. 4th Street. Present and presiding were: Mayor Lowe Cannell; William R. Johnson, Director of Administration; Courtney L. Crowson, City Clerk; and Roger Rice, Assistant Police Chief. The meeting was called to order by Mayor Cannell at 6:30 p.m. Roll call was taken by the City Clerk, and members of the council present were: Braun, Pace-Snook, Rehlau, Sebacher, Shiverdecker, Simmons, and Stone. Absent was Councilman Moore. Also present were: Kathy Holschlag, Chief Financial Officer; Darrell Dunlap, Superintendent of Utilities; Kyle Bruemmer, Interim City Engineer; Dennis Houchins, Planning & Protective Services Director; Kevin Coffelt, Fire Chief; Clay Caswell, Parks & Recreation Director; Robert Boone, Assistant Director of Administration; Michelle Maupin, Human Resources Director; Pastor Aaron White; Jenny Gray of *THE FULTON SUN*; Darin Wernig, Audio/Video; and visitors: Heidi Chick, Amanda Schultz, and Patrick Payne.

INVOCATION:

Invocation was given by Pastor White.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Pastor White.

COMMENTS FROM VISITORS:

Patrick Payne was present to provide the council with photos and information regarding Parks & Recreation. Mr. Payne stated he has been visiting each board and commission in order to advocate for issues he feels are important. Mr. Payne addressed his concerns with the city's pool facility and feels the city will be forced to replace the pool sooner rather than later.

APPROVAL OF THE CONSENT AGENDA:

The following items were distributed to each member of the City Council for review and study as a part of their council packet. Mayor Cannell presented each item and stated the council may choose to remove any item from the Consent Agenda for discussion at this time.

- a. Approval of the City Council meeting minutes of May 28, 2019.
- b. Approval of the City Council meeting minutes of June 11, 2019.
- c. Approval of the Director of Administration Report of May.
- d. Re-Appointment of Wayne Bill to the Park Board.
- e. Acceptance of the following Board and Commission Reports:
 - i. Human Rights Commission – November 26, 2018
 - ii. Planning & Zoning Commission – February 27, 2019
 - iii. Planning & Zoning Commission – March 27, 2019
 - iv. Historic Preservation Commission – April 16, 2019
 - v. Public Utility Board – April 22, 2019
 - vi. Airport Advisory Board – May 14, 2019

Councilman Simmons asked to pull the Director of Administration Report for discussion. Motion was offered by Councilman Shiverdecker and seconded by Councilman Braun to approve the Consent Agenda, as presented. Motion carried with seven members of the council voting in favor, and one member (Moore) absent.

CONSENT AGENDA ITEMS FOR DISCUSSION:

Councilman Simmons noted there were more than 100 utility shutoffs reported and asked if this number was high. Kathy Holschlag, Chief Financial Officer, stated this number is pretty typical, and the city sends out between 800 and 900 delinquency notices each month.

Councilman Simmons asked Clay Caswell, Parks & Recreation Director, if the recent youth golf tournament was successful. Caswell stated the tournament went well, and he anticipates the sponsoring group will return in the future.

Councilman Simmons asked if the card reader at the airport has been repaired. Kyler Bruemmer, Interim City Engineer, reported the reader is now operational.

Motion was offered by Councilman Stone and seconded by Councilwoman Rehklau to approve the Director of Administration Report, as presented. Motion carried with seven members of the council voting in favor, and one member (Moore) absent.

PRESENTATION AND ACCEPTANCE OF THE FINANCIAL REPORT FOR THE MONTH OF MAY.

The Financial Report for the month of May 2019 was presented for acceptance, and Chief Financial Officer, Kathy Holschlag was present to answer any questions from the council.

Holschlag reported the city has recognized four months of sales tax collections, and numbers lie 4.5% ahead of 2018 figures. The city has also received the Volkswagen Trust reimbursement for trucks purchased through the grant program. Holschlag also noted a slight loss in the Solid Waste fund due to capital expenditures.

Following some review, motion was offered by Councilman Shiverdecker and seconded by Councilman Braun to accept the Financial Report for May 2019, as presented. Motion carried with seven members of the council voting in favor, and one member (Moore) absent.

UNFINISHED BUSINESS:

There was no Unfinished Business for consideration at this meeting.

NEW BUSINESS:

- a. Presentation and acceptance of the 2018 City of Fulton Audit.

Holschlag introduced Heidi Chick and Amanda Schultz of Williams Keepers, the firm tasked with the city's annual audit. Chick stated the city issues a Comprehensive Annual Financial Report (CAFR) annually that goes beyond the required standards for financial reporting and stated the city's CAFR is clear and easily understandable for citizens. The city's CAFR is made up of two separate reports: a general city overview report and a fund-specific review.

Schultz stated the audit produced no unusual or significant transactions, the accounting records are clear

and consistent, and there were no difficulties or disagreements in completing the audit. Schultz continued by saying the auditors have issued a clean report with no material weaknesses.

Chick thanked the council for the opportunity to work with the City of Fulton and stated the firm is available to answer any questions the council may have. Mayor Cannell stated he would like the CAFR posted on the city's website in an effort to increase transparency.

Following some brief discussion, motion was offered by Councilman Shiverdecker and seconded by Councilwoman Rehlau to accept the 2018 Audit, as presented. Motion carried with seven members of the council voting in favor, and one member (Moore) absent.

b. Presentation of the 2020 Capital Budget.

Robert Boone, Assistant Director of Administration, stated the City Charter requires that a three year capital budget be given to the City Council prior to the end of June.

Councilman Simmons noted no proposed capital for Parks & Recreation for the recreation center or other projects. Bill Johnson, Director of Administration, said the document is a wish list for the Department Heads, and this list is not finite or inclusive of everything. Better estimations will be included in the upcoming budget process.

Councilman Stone stated that even though the document is not binding, he would like to see the Department Heads look at any upcoming expenses and ongoing maintenance costs. Mayor Cannell stated he would like to see previous years' capital budgets to assess if certain things are being brushed aside.

COUNCIL CONCERNS:

Councilman Simmons noted issues with the speed radar sign on Wood Street. Bruemmer will look into this.

Councilwoman Rehlau said she was thankful to be a part of the recent Street Fair parade and thanked everyone for making the event successful. Councilman Stone echoed this sentiment.

Councilwoman Pace-Snook stated she and Councilman Braun have received emails from individuals with continued concerns and frustrations with a house located on Sixth Street that the city has been dealing with for many years. Johnson stated the homeowner has a set period of time to remedy the issues; otherwise, it will head back to court.

RESOLUTIONS:

Resolution No. 3345 was presented for adoption by Councilwoman Sebacher.

- a. Resolution No. 3345: A Resolution authorizing the Mayor, on behalf of the City of Fulton, Missouri, to sign all necessary documents in relation to the National Infrastructure Investments – Better Utilizing Investments to Leverage Development (B. U. I. L. D.) Grant, and contingent upon receipt of these grant monies, authorizing the City's in-kind and monetary match.

Motion was offered by Councilwoman Sebacher and seconded by Councilman Simmons to adopt Resolution No. 3345 at tonight's council meeting. Johnson noted this is the same grant the city applied for last year for renovations to the downtown area.

Motion carried with seven members of the council voting in favor, and one member (Moore) absent.

ORDINANCES:

FIRST READING

Bill No. 1547 was presented for First Reading by Councilman Shiverdecker.

- a. Bill No. 1547: An Ordinance authorizing Amendments to the City of Fulton budget for the Fiscal Year 2018 as outlined by Article VIII, Financial Procedure. Section 8.8, Amendments after Adoption. Paragraph (C), Transfer of Appropriations. Fulton City Charter., and establishing an effective date.

Motion was offered by Councilman Shiverdecker and seconded by Councilwoman Pace-Snook to place Bill No. 1547 for Second Reading at tonight's council meeting.

According to Johnson, the city had a good year. Johnson explained that budget adjustments are required for any funds that went over their anticipated expenses, and the council reviews and approves the adjustments annually.

Motion carried with seven members of the council voting in favor, and one member (Moore) absent.

Bill No. 1547 was presented for Second Reading by Councilman Shiverdecker.

Motion was offered by Councilman Shiverdecker and seconded by Councilman Braun to place Bill No. 1547 for Third Reading at the next regularly-scheduled council meeting. Motion carried with seven members of the council voting in favor, and one member (Moore) absent.

THIRD READING

Bill No. 1540 was presented for Third Reading by Councilman Braun.

- a. Bill No. 1540: An Ordinance authorizing the Mayor, on behalf of the City of Fulton, Missouri, to sign all necessary documents in relation to an application for federal and state assistance for the Elton Hensley Memorial Airport to assist with new hangars and approving the city's local match of not-to-exceed ten percent of project costs.

Motion was offered by Councilman Braun and seconded by Councilman Stone to place Bill No. 1540 for Final Passage at tonight's council meeting. Councilman Braun stated he does not feel this is a good financial decision for the city, and doesn't believe the money can be considered "free".

Motion carried with five members of the council voting in favor, two members (Braun, Rehklau) opposed, and one member (Moore) absent.

Roll call vote of the members of the council was as follows: Pace-Snook, YES; Rehklaue, NO; Sebacher, YES; Shiverdecker, YES; Simmons, YES; Stone, YES; Braun, NO. Bill No. 1540, having received the affirmative vote of five members of the council, was declared passed by the President of the Council.

ANNOUNCEMENTS:

- b. The next meeting of the City Council will be held Tuesday, July 9, 2019. A Work Session will commence at 6:30 p.m. with Regular Session to follow at 7:00 p.m.

Johnson announced this would be the final meeting for Jenny Gray, former editor of *THE FULTON SUN*, as she has retired from the newspaper. Mayor Cannell and the City Council thanked Gray for her service.

Councilman Stone reminded everyone of the upcoming Fourth of July parade.

EXECUTIVE SESSION:

Mayor Cannell said there was not a need for an Executive Session at this meeting.

ADJOURNMENT:

There being no further business to come before the council, motion was offered by Councilman Shiverdecker and seconded by Councilman Braun to adjourn this meeting. Motion carried with seven members of the council voting in favor, and one member (Moore) absent. The meeting adjourned at 7:17 p.m.

Lowe Cannell, Mayor

Courtney L. Crowson, MRCC
City Clerk