

**CITY COUNCIL MINUTES  
JUNE 28, 2016**

The Council of the City of Fulton, Missouri, met in regular session on Tuesday, June 28, 2016, in the Council Chambers of City Hall located at 18 E. 4th Street. Present and presiding were: Richard Vaughn, Deputy Mayor; William R. Johnson, Director of Administration; Courtney Crowson, City Clerk; and Roger Rice, Assistant Chief of Police. The meeting was called to order by Deputy Mayor Vaughn at 6:30 p.m. Roll call was taken by the City Clerk, and members of the council present were: Cannell; Chailland; Gray; Moore; Rehklau; Shiverdecker; Vaughn; and West. Also present were: Kathy Holschlag, Chief Financial Officer; Darrell Dunlap, Superintendent of Utilities; Kyle Bruemmer, Interim City Engineer; Les Hudson, Planning & Protective Services Director; Todd Farley, Fire Chief; Clay Caswell, Parks & Recreation Director; J.C. Miller, Solid Waste Manager; Rob Barnes, Assistant Director of Administration; Samantha Bedsworth, Purchasing Agent; Michelle Maupin, Human Resources Director; Courtney Lewis, Kelly Schwartz, Heidi Chick, Rick Nickelson, Scott Peterson, Jenny Gray of THE FULTON SUN; Pastor Bruce Williamson; Mike Haldeman and Darin Wernig, Audio/Video.

**INVOCATION:**

Invocation was given by Pastor Williamson.

**COMMENTS FROM VISITORS:**

Deputy Mayor Vaughn asked any attendees not listed on tonight's agenda, but whom wished to address the Council, to please come to the podium, state their name, address and area of concern, and to keep comments under five (5) minutes. A digital timer was administered and monitored by the City Clerk.

There were none.

**PRESENTATION AND APPROVAL OF COUNCIL MEETING MINUTES OF MAY 24, 2016, AND JUNE 14, 2016:**

The council meeting minutes of May 24, 2016, were presented for approval.

Motion was offered by Councilman West and seconded by Councilman Shiverdecker to approve the council meeting minutes of May 24, 2016, as presented. Motion carried with eight members of the council voting in favor.

The council meeting minutes of June 14, 2016, were presented for approval.

Motion was offered by Councilman Shiverdecker and seconded by Councilwoman Rehklau to approve the council meeting minutes of June 14, 2016, as presented. Motion carried with eight members of the council voting in favor.

**PRESENTATION AND ACCEPTANCE OF THE FINANCIAL REPORT FOR THE MONTH OF MAY:**

The Financial Report for the month of May 2016 was presented for acceptance, and Kathy Holschlag, Chief Financial Officer, was present to answer any questions from the council.

Holschlag stated the first four months of 2016 sales tax have been recorded and are ahead 2.5% in comparison to this period in 2015. Holschlag also discussed the Debt Service Reserve on the Fulton Commons TIF, and informed the council that the reserves were tapped in the amount of \$139,000 in order to satisfy the payment. Some discussion followed.

Following review, motion was offered by Councilman Cannell and seconded by Councilman West to accept the Financial Report for the month of May 2016 as presented. Motion carried with eight members of the council voting in favor.

**UNFINISHED BUSINESS:**

- a. Update on the "Green Building" renovation request by Parks & Recreation.

Parks & Recreation Director, Clay Caswell informed the council the project was out for bid, and a pre-bid meeting will be held on June 29, 2016, with the bid open to take place on July 6, 2016. Caswell said he anticipates more interest following the pre-bid meeting.

**NEW BUSINESS:**

- a. Review and Acceptance of the Audit Presentation from Heidi Chick and Kelly Schwartz of Williams-Keepers of Columbia, Missouri.

Chief Financial Officer, Kathy Holschlag introduced both Chick and Schwartz of Williams-Keepers, Columbia, Missouri. Chick reported the audit showed that the City's financial reporting goes above and beyond what is required and stated this was a sign of excellence. Chick also noted the City of Fulton's report is cleanly and fairly stated. Following an overview of assets, liabilities, and expenditures, Schwartz stated the City's books are in good order with no material weaknesses and said this speaks highly of Kathy Holschlag and the Finance Department overall.

Bill Johnson, Director of Administration, stated that Holschlag is "tenacious", and the City would not be in this position without her dedication and excellence.

Following some review and discussion, motion was offered by Councilman West and seconded by Councilman Chailland to accept the audit report and presentation. Motion carried with eight members of the council voting in favor.

- b. Rick Nickelson of EPM was present to review the temperature control system for City Hall.

Nickelson reported that EPM took on the building in 2010, and provided an overview of costs savings and benefits of utilizing EPM. The council thanked Nickelson for returning to provide an update.

- c. Review of the proposed Addendum to the Callaway County Fire Chief's Mutual Aid Agreement.

Fire Chief, Todd Farley, reported that under the proposed addendum, both the Fulton Fire Department and Callaway County Fire Protection District will automatically be dispatched for all structure fires and/or vehicle wrecks. Farley stated this will speed up response times and improve efficiency.

Farley also noted that additional response will be canceled by both parties when not necessary, both parties may deny or recall aid based on availability, and FFD will only send one truck in order to ensure the

City maintains units that could be needed within the city limits.

Motion was offered by Councilman Shiverdecker and seconded by Councilman West to instruct the City Clerk to draft an ordinance for First Reading at the next council meeting. Motion carried with eight members of the council voting in favor.

- d. Presentation of the proposed 2017 Capital Budget Requests (no action needed).

Rob Barnes, Assistant Director of Administration provided a brief overview of the various capital requests for 2017. Barnes noted that nearly every request had been included, and the list would be slimmed down to a doable, more realistic list in the coming months, and will be presented as part of the 2017 budget.

Johnson encouraged the council to look to the 2016 numbers for reference, as these numbers will be more in line with actual funds and projects.

- e. Final Tanglewood Payment.

The City of Fulton will make its final payment toward Tanglewood Golf Course in July. In place of the July work session, a “bond burning” will be held in the lower parking lot of City Hall at 6:30 p.m., and all councilmembers and department heads should plan to attend.

#### **COUNCIL CONCERNS:**

Councilwoman Gray stated she is opposed to law enforcement picking up and delivering packets. Following much discussion, Deputy Mayor Vaughn stated the topic would be placed on the agenda for the next regularly scheduled council meeting.

#### **RESOLUTIONS:**

There were no resolutions for adoption at this meeting.

#### **ORDINANCES:**

Bill No. 1452 was presented for Third Reading by Councilman Moore.

- a. Bill No. 1452: An Ordinance establishing a lead ban in public and private drinking water plumbing, establishing an effective date, and amending the Code of the City of Fulton, Chapter Eighteen (18), Article VI. “Plumbing Code”, Section 18-134 to incorporate said lead ban into the Code of the City of Fulton.

Motion was offered by Councilman Moore and seconded by Councilman Shiverdecker to place Bill No. 1452 for Final Passage at tonight’s council meeting. Motion carried with eight members of the council voting in favor.

Roll call vote of the members of the council was as follows: Chailland, YES; Gray, NO; Moore, NO; Rehklau, YES; Shiverdecker, YES; Vaughn, YES; West, YES; Cannell, YES. Bill No. 1452, having received the affirmative

vote of six members of the council, was declared passed by the President Pro Tem of the Council.

**MONTHLY REPORT OF THE DIRECTOR OF ADMINISTRATION FOR MAY:**

The Director of Administration Report for May was presented to the council for review. Deputy Mayor Vaughn noted that any department heads at this meeting were available to answer questions from the council.

Following some discussion, motion was offered by Councilman Shiverdecker and seconded by Councilman Chailland to accept the Report of the Director of Administration for May as presented. Motion carried with eight members of the council voting in favor.

**BOARD AND COMMISSION MEETING REPORTS:**

- a. Superintendent of Utilities, Darrell Dunlap provided a brief overview of the Public Utility Board meeting held on June 27, 2016. Dunlap noted wind and solar energy were discussed.
- b. Interim City Engineer, Kyle Bruemmer provided a brief overview of the Traffic Commission meeting held on June 28, 2016. Bruemmer noted the Commission recommends reducing the speed limit at Tennyson and Route C to 40 mph; to convert the intersection of Tenth Street and Nichols to a 2-way stop; and to prohibit parking on the West side of Hickman and Seventh Street near the college.

**APPOINTMENTS:**

Deputy Mayor Vaughn said he did not have any appointments to be presented at this council meeting.

**ANNOUNCEMENTS:**

- a. The City of Fulton will make its final payment toward Tanglewood Golf Course in July. In place of the July work session, a "bond burning" will be held in the lower parking lot of City Hall at 6:30 p.m. on July 12, 2016. All Councilmembers and Department Heads should plan to attend.

**EXECUTIVE SESSION:**

Deputy Mayor Vaughn said there was no need for an Executive Session at this council meeting.

**ADJOURNMENT:**

There being no further business to come before the council, motion was offered by Councilman Shiverdecker and seconded by Councilman West to adjourn this meeting. Motion carried with eight members of the council voting in favor. The meeting adjourned at 7:40 p.m.

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LeRoy D. Benton  
Mayor

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Courtney Crowson  
City Clerk