



CITY OF FULTON, MISSOURI

LEROY D. BENTON
Mayor

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Airport Advisory Board (ABB) December 15, 2014

The Airport Advisory Board of the City of Fulton, Missouri met in regular session at 6:00 p.m. on Monday, December 15, 2014. The meeting took place in the Executive Conference Room on the top level of City Hall.

ROLL CALL

Those present included:

- Members of the Board: Gene Allen, Wayne Chailland, Mike Basnett, David Clapp.
- Ex-Officio members: City Engineer, Greg Hayes; Airport Manager, Daniel Harris.
- Absent were: Lisle Moore, Donnie Grimm, Jim Nurrenbern, Brian Rhodes.
- Visitors: Nick Prinster

COMMENTS FROM VISITORS

There were no comments from visitors.

APPROVAL OF MINUTES

The May 19, 2014 meeting minutes were amended to reflect that David Clapp was absent. David Clapp made a motion to accept the minutes as amended. Gene Allen seconded. Motion carried.

Presentation of Service—Mr. Nick Prinster

Greg Hayes presented a plaque to Nick Prinster as a “thank you” for his stepping into the role of Interim Airport Manager. Mr. Prinster was a perfect fit with his vast amount of education and experience in the airport world.

Introduction of new Airport Manager—Mr. Daniel Harris

After several unsuccessful attempts to secure a full time Airport Manager/FOB, the City chose to fill the position with an employee already on payroll. Daniel Harris is a Maintenance Worker II in the Traffic Department. He is at the airport for two hours each morning and evening. Mr. Harris does daily inspections, general maintenance, prepares reports, etc. He has a phone provided by the City and is on-call 24-7. We are fortunate to have him on board.

REPORT FROM CITY ENGINEER—GREG HAYES

2014 Budget Comparison Mr. Hayes went over these reports from 2014:

- Budget Status
- Expense vs Budget
- General Ledgers for 2012, 2013, 2014...comparing line item monies through the 3 years.
- 2015 Budget as approved by the City Council.

Design Runway 06-24 Rehabilitation Project - It was noted that our big Capital Outlay Project will be the widening of Runway 06-24. This Project is being funded at a 90% (FFA monies), 10% (City monies) split. The City and our consultant are going to work with MoDOT to figure out the best scope of the project for the City based off of the available monies. The current documents are drawn up as a Base bid for the Runway 06-24 rehabilitation, a Base bid for new lighting associated with the rehabilitated runway, and finally an alternate bid for the 'U' turn-around areas at the end. Mr. Hayes said he expressed that the City has budgeted for the entire project. However, we do not want to jeopardize it by creating a project that is too big for discretionary funding that will be called upon. If we can't get all of the monies then we will utilize our normal State Block Grant monies (\$150,000/yr) to create the projects for the lights and then the turn arounds. Mr. Hayes is hoping to have the pre-bid meeting and the opening of bids in August, 2015.

REPORT FROM REGIONAL AIRPORT REPRESENTATIVE—GENE ALLEN

Gene Allen reported that he has been disappointed with the Regional Airport Advisory Board. He cited several examples:

- There has been an ongoing discussion about a new logo for the last 18 months with no decision having been made.
- In looking at the Expenses vs Revenues, there was a \$2.6 million loss...the City of Columbia did kick in \$1.7 million, but there is still a deficit.
- The Strategic Plan has been approved by the Columbia City Council, but no action has been taken on it.

Mr. Allen also said that one of the Board members talked about disbanding the Board.

OPEN DISCUSSION

Plane Crash Discussion was held about the Nov. 17, 2014 plane crash. A Cessna 401 A, multi-engine airplane was substantially damaged after the loss of engine power during takeoff. Board members felt that there could have been a better job done with securing the scene—too many people were milling about and getting too close to the crashed plane. It was suggested that we create a Policy & Procedures for Accidents so there is a guideline of what needs to be done when crashes happen. It was also suggested to add more security cameras and maybe better fencing around the Airport.

Pavement Study There was a Pavement Study done by paid for by MoDOT. That study will be on display at the airport for the next few months. It basically shows us what we already know: that is the concrete surfaces are good, asphalt runway is fair, and the asphalt around the old hangars is in poor condition.

AWOS Greg Hayes reported he had received an e-mail from Bryan Gregory, Aviation Operations Manager with the Missouri Department of Transportation. In answer to Mr. Hayes' question about installing an AWOS system, Mr. Gregory answered that "Maintenance costs are NOT eligible for reimbursement, even if included in the bid."

Old Hangars

Nick Prinster explained to the Board the proposal he presented to the City for upgrading the oldest set of hangars at the Airport. Mr. Prinster would lease the set of hangars for fifteen years in exchange for fixing up the three on the end that face the road. He would then rent these three to recoup his money. At the end of the lease, the City would take back ownership of the hangars. There has been no action taken by the City on the proposal.

Lighting

Daniel Harris brought up that the Papi's, Reil's, and Vasi's are not working. After much discussion, several Board members thought a professional might need to be brought in to look at the issues. Just a few days after the meeting was held the City Electric Department and J & R Engineering were working on this situation.

Signage

Mr. Harris also asked the AAB about the current sign at the airfield. The current sign has businesses listed that do not currently occupy the airport. Mr. Hayes instructed Daniel to take it down. He also explained that the City was in the process of building signage out by the county road. Mr Hayes said the City would like to work with the Kingdom Pilot's Association to develop signage on the remaining poles in the parking lot.

New ABB Member

There appears to be a vacancy on our AAB. Mike Basnett made a motion to recommend to the Mayor that Nick Prinster be appointed to the AAB. Gene Allen seconded. The motion carried.

ADJOURNMENT

Motion to adjourn was made by David Clapp and seconded by Gene Allen. Motion carried.

Respectfully submitted,
Jeanie Buschjost
Administrative Assistant
Engineering Department - City of Fulton