



CITY OF FULTON, MISSOURI

LEROY D. BENTON
Mayor

18 EAST 4TH STREET, P.O. BOX 130, FULTON, MISSOURI 65251-0130

Telephone: (573) 592-3111 Fax: (573) 592-3119

Airport Advisory Board (ABB)

April 6, 2015

The Airport Advisory Board of the City of Fulton, Missouri met in regular session at 6:00 p.m. on Monday, April 6, 2015. The meeting took place in the Executive Conference Room on the top level of City Hall.

ROLL CALL

Those present included:

- Members of the Board: Chairman David Clapp, Gene Allen, Mike Basnett, Donnie Grimm, Jim Nurrenbern, Brian Rhodes.
- Ex-Officio members: City Engineer, Greg Hayes; Airport Manager, Daniel Harris.
- Absent were: Nick Prinster
- Visitors: Mr. William Johnson

COMMENTS FROM VISITORS

There were no comments from visitors.

APPROVAL OF MINUTES

Jim Nurrenbern made a motion to accept the minutes as amended. Mike Basnett seconded. Motion carried.

REPORT FROM REGIONAL AIRPORT REPRESENTATIVE—GENE ALLEN

Gene Allen reported that the Columbia Airport had their regularly scheduled meeting on Wednesday April 1st. It was presented at the meeting that Columbia Airport continues to lose money at about the same past as past years. Gene said he was actually asked a few questions about our airfield and he told them about our positive operations budget and he told them of our new Airport Manager Daniel Harris. Gene informed our commission about Columbia's Air show to be hosted on May 23rd and 24th the weekend of Memorial Day. He also mentioned the air show was going to have the 'Snow Birds' once again. Mr. Allen then explained that the meeting went a little off tangent with a long discussion on the Columbia Hotel tax. Mr. Clapp asked if there was any discussion about the jet that slid off the runway and Mr. Allen said it was not discussed.

REPORT FROM KINGDOM PILOT'S ASSOCIATION (KPA)—Brian Rhodes

Mr. Rhodes did not have a lot to report. He did say that the Pancake Fly-In Breakfast is scheduled for May 16th, 2015. Mr. Hayes asked what advertisement would be provided. Mr. Hayes explained that we could put a small article on our web site. Mr. Rhodes explained they would probably only advertise with temporary small roadway sign, and the advertising banner stretched across Bluff Street.

REPORT FROM CITY ENGINEER—GREG HAYES

2014 Budget Comparison: Mr. Hayes went over these reports comparing 2014 with 2013, and 2012. He also gave us the current budget as of April 2015. Mr. Clapp asked if we had the actual number of gallons sold for this year. Those numbers were not available.

Runway 06-24 Rehabilitation Project – Mr. Hayes went over the scope of this project with the Board. He said that one thing that has changed with the scope is the inclusion of tree removal at the end of runway 6-24. He explained that the trees are actually located on the west side of County Road 308. He went on to say that the FAA has identified these trees as penetrating the 20:1 glide at the end of the runway. However instead of only addressing the 1.8 acres of trees he said that the consultant has also included the trees at the north end of the grass runway as well.

Second Mr. Hayes discussed the time line of construction. He explained the portion of the runway to the west of the intersecting taxiway will be constructed first, then the east portion, and finally the section where the taxiway crosses over the runway itself. Mr. Hayes told the Board that there will be a window, about 2 weeks where the airport will be completely shut down to airport traffic. Mr. Hayes said he will seek Mr. Harris' help as this time draws near.

Third Mr. Hayes explained the funding issues that still exist with this project. Normally funds are available before the project is let. However, in this case with the size and cost of the project, the City plans on letting the contract and once a final cost has been obtained then MoDOT will partition the FAA for funding as well as investigate the availability of any state aviation funds as well.

OPEN DISCUSSION

Additional Trees at the end of 18-36 Mr. Hayes segwayed into discussion about trees in the glide path of 18-36 by handing out a letter the City received from the FAA. The letter along with a map shows trees located at the south end of the runway. These trees as well as the other trees previously mentioned are all part of the FAA's new LIDAR system that does a better job identifying the obstacles that penetrate the glide slopes on the runways that have precision instrument approaches. Mr. Hayes showed the board where the trees that have been located are actually off of City owned property. Mr. Hayes went on to say he has touched base with MoDOT and our consultant to find out what is going to happen to our airfield. They said that a NOTAM will be created telling pilots that they will not be able to use their instrument approaching devices at night if using this runway. Greg said the runways will still operate the same with the lights kicking on when a mic is keyed, but the NOTAM will exist until the trees are dealt with. Mr. Johnson questioned the validity of the trees and asked Mr. Hayes and his staff to verify their existence before pursuing the removal of the trees.

REPORT FROM AIRPORT MANAGER—DANIEL HARRIS

Cash on Hand – Daniel brought to the Board's attention that we do not currently carry any cash on hand at the airfield. He was wondering if we could get a cash box or cash bag where a minimal amount of petty cash could be on hand in case someone purchases a minor amount of fluids or something and the buyer wants to pay in cash. Several options for payment were mentioned and a point was made about securing the money. No decisions were made.

Snow Removal – Mr. Hayes asked how snow removal went this winter. Daniel said we had a incident where a few balls of snow were left on the runway. Daniel said he sent the crew back out to remove them.

Courtesy Car – Daniel said folks are flying into our airport and expecting a courtesy car. Daniel seems to think it is listed in our airport directory the MoDOT puts out every other year. Mr. Hayes said he would investigate this and have it removed from this document for next printing.

OPEN DISCUSSION

Mr. Clapp asked if we have followed-up on the creation of policy and procedures for crash incidents at the airfield. Mr. Hayes apologized and said we have not. Mr. Hayes did go on to say he will investigate this before our next meeting. Mr. Clapp also asked about any resolve to leasing of the old hangar at the airfield. Mr. Hayes responded by saying the City does not want to be tied down to a

long term lease on any of the old hangars. They are all in dire need of repairs. He also noted that the Master Plan shows replacing these hangars with corporate hangars in the future.

Discussion was held on the combination lock to gain entry into the terminal. Most airfields use their radio frequency as a combination. Our combination lock does not afford this ability. Our frequency is 1227 and our combination does not allow us to use two of the same digit (2). Mr. Hayes will investigate replacing this lock with one that will work properly.

Mr. Hayes noted to the group that the IP computer address for the cameras out at the airfield has changed. He said that if you need these addresses to contact his self or the City's IT for that new address.

Finally, Mr. Hayes said that a young lady, Kimberly Masters stopped by his office to discuss the ability to give flight instruction at the airport. Mrs. Masters lives locally, but is licensed as a commercial pilot and instructor. Mr. Hayes welcomed her to visit the airport and see if the need exists. Mr. Hayes also shared her contact information with Mr. Rhodes.

ADJOURNMENT

Motion to adjourn was made by Mike Basnett and seconded by Jim Nurrenbern. Motion carried.

Respectfully submitted,
Greg Hayes, P.E.
City Engineer
Engineering Department - City of Fulton