



CITY OF FULTON, MISSOURI

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Mayor

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Airport Advisory Board (ABB)

February 19, 2013

The Airport Advisory Board of the City of Fulton, Missouri met in regular session at 6:00 p.m. on Tuesday, February 19, 2013. The meeting took place in the Executive Conference Room on the top level of City Hall.

ROLL CALL

Those present included:

- Members of the Board: David Clapp, Travis St. John, Jim Nurrenbern, Donnie Grimm, Wayne Chailland, Leemer Cernohlavek.
- Ex-Officio members: City Engineer, Greg Hayes.
- Absent were: Mike Basnett, Gene Allen, and Lisle Moore.
- Visitors: Councilman, Mike West.

COMMENTS FROM VISITORS

There were no comments from visitors.

APPROVAL OF MINUTES

Jim Nurrenbern made a motion to accept the minutes of the last Airport Advisory Board meeting held on August 27, 2012. Donnie Grimm seconded. Motion carried.

REPORT FROM REGIONAL AIRPORT REPRESENTATIVE---Gene Allen

There was no report.

REPORT FROM CITY ENGINEER---Greg Hayes

- **Master Plan** We have received the final version of the Elton Hensley Memorial Airport Master Plan from Lochner. There will be two copies available at the Airport. There will also be a link to the entire document on our website within the next couple of weeks.
- **Construction Project** The widening of the taxiway is complete. There were several change orders in which MO-DOT was a part of. These included the replacement of several slabs on the concrete runway and painting.
- **Consultant** We do not have a binding contract with Lochner for consulting and it was the consensus of the group that we advertise (Request For Qualification) for a new consultant. From the applicants, Mr. Hayes and Mr. St. John would choose the top three for interviews this summer. By Sept., 2013 we would choose a firm to work with. Our next big project will be to redo the asphalt runway and lights. By 2014, the consultant will have plans drawn up and ready to go for the project. The consultant will also be responsible for possibly finding funding for the project. This could be through grants, organizations, etc. If funding is identified the project will begin as early as 2015. Mr. Chailland Recommended that when we put the RFQ out that we want to include verbiage, 'Someone who cares about Fulton.'

- **Budget** Mr. Hayes gave AAB several budget documents, including all revenue/expenditures for 2012 and the 2013 annual budget. Mr. Hayes pointed out the 2013 Capital Outlay for a new mower. The City is looking at trading in the current mower for a diesel mower. While a diesel mower does cost more than one running on gasoline; it will have a bigger deck, more horsepower, will use less fuel, won't overheat, and will last longer. A couple of questions were asked about past budget numbers particularly about the decrease in hangar rent revenue in 2011. It was noted that Mosely's hangar was unoccupied for a period of time which lowered the total amount of revenue for the airfield. There were also questions asked if the \$880 was sufficient rent for the soccer fields and Mr. Hayes was asked if that money actually was transferred. Mr. Hayes responded that he spoke with Chief Financial Officer, Kathy Holschag and she transfers this money as one of the last transactions before closing the books from the previous years. Mr. Chailland made it a point that he feels like the use of the airport for hay removal needs to be bid out. Mr. Hayes said he will make sure this happens. There was some discussion about the remaining deficiencies at the airport. It was stated that the two deficiencies that remain are the asphalt runway and some trees that are in the hazardous glide path. Several Board members suggested that the airport allow citizens to cut trees on the airport property.

REPORT FROM AIRPORT MANAGER---Travis St. John

- The VASI lights on Runway 6-24 still remain dark. The concrete slabs are not level which causes the lights to be off pitch. Mr. Hayes will send an Engineer Tech to the Airport to check the level the slabs. Plans will be made to re-establish the slabs if they can't be leveled.

REPORT FROM KPA---Leemer Cernohlavek

- Mr. Cernohlavek said there wasn't much to report. If KPA decides to hold a pancake breakfast in May, the group will be busy planning for it. There was also some discussion about the pilot training scholarships given out and the success of the program.

AWOS

- Mr. Hayes asked for more information on AWOS...what it was and how it would benefit our Airport. Mr. Clapp replied that it is a device pilots can call to find out the current ground conditions. It will give the pilot information on visibility, wind, temperature, dew point, etc. If an airport does not have AWOS, it cannot be chosen as an "alternate airport." The Elton Hensley Memorial Airport does not have AWOS. Mr. St. John said he had priced the system recently and it would cost \$80,000.00-\$100,000.00. Mr. Clapp indicated that it is a "deficiency" for an airport to be without AWOS.

SOCKET

- Mr. Hayes reported that Socket had contacted the City about an easement at the Airport so they could install high speed internet to the residents on County Roads 304, 305, and 306. They want to bore under Runway 18-36, which is where current telephone, water, and electric lines are located. Mr. Hayes is hoping to secure services for the airport through Socket which would save \$3,000.00 per year. Mr. Clapp stated that there had to be a phone available 24/7 for outgoing emergency calls.

ADJOURNMENT

Motion was made to adjourn by Jim Nurrenbern and seconded by Leemer Cernohlavek. Motion carried.

Respectfully submitted,

Jeanie Buschjost, Administrative Assistant
Engineering Department - City of Fulton