



CITY OF FULTON, MISSOURI

LEROY D. BENTON
Mayor

18 EAST 4TH STREET, P.O. BOX 130, FULTON, MISSOURI 65251-0130

Telephone: (573) 592-3111 Fax: (573) 592-3119

Airport Advisory Board (ABB) February 3, 2014

The Airport Advisory Board of the City of Fulton, Missouri met in regular session at 6:00 p.m. on Tuesday, February 3, 2014. The meeting took place in the Executive Conference Room on the top level of City Hall.

ROLL CALL

Those present included:

- Members of the Board: David Clapp, Donnie Grimm, Gene Allen, Mike Basnett, Brian Rhodes, Wayne Chailland, Travis St. John.
- Ex-Officio members: City Engineer, Greg Hayes; Director of Administration, Bill Johnson.
- Absent were: Lisle Moore, Jim Nurrenbern.
- Visitors: Councilman, Mike West.

COMMENTS FROM VISITORS

There were no comments from visitors.

APPROVAL OF MINUTES

Mike Basnett made a motion to accept the minutes of the last Airport Advisory Board meeting held on August 20, 2013. Donnie Grimm seconded. Motion carried.

REPORT FROM REGIONAL AIRPORT REPRESENTATIVE---Gene Allen

Mr. Allen handed out minutes from the Airport Advisory Board Meeting at the Columbia Regional Airport that was held on Dec. 4, 2013 and January 8, 2014. Items included:

- The attendance policy.
- Airline guarantees.
- The new logo.
- The need for a new terminal.
- Movement towards an airport authority approach.
- The strategic plan.

REPORT FROM CITY ENGINEER---Greg Hayes

- Budget Mr. Hayes presented copies of the General Ledger Balance Sheets for 2011, 2012, and 2013.; and a copy of the Capital Improvement Projects for 2014, 2015, and 2016 from the City Budget book.
 - Fuel sales were compared for all 3 years since they are a source of revenue.
 - It was determined that on in a normal year before any capital projects are done the airport's net profit is approximately \$8,000.
 - The City has \$165,000.00 in the budget for the design of Runway 06-24 as part of a Rehabilitation Project.

- FAA/MoDOT funding availability was discussed. Mr. Hayes reiterated that while the CIP for 2015 and 2016 are not set in stone, The City Council likes to see future projects. These future projects also give MoDOT an idea of what is needed at the Airport.

Update of Rehabilitation of Runway 06-24 Mr. Hayes updated the Advisory Board on this project. He said the agreements have all been signed and that consultant will be starting to perform the survey and design work as soon as the weather breaks.

Discussion Jumped to AWOS and then a Discussion about Hangars, noted later in the minutes.

REPORT FROM AIRPORT MANAGER---Travis St. John

- Fuel Sales
Wayne Chailland asked what could be done to raise fuel sales. Mr. Chailland suggested giving hangar renters a 10% discount on fuel sales. Travis St. John said that 90% of the renters do buy their fuel at the airport. Mr. Hayes felt that administering this sort of a discount would be difficult. Ideas were introduced that there may be some sort of a card introduced. After discussion, it was decided the paper trail would be too time consuming to implement.
- Air Field Lighting
Ron Rollins has been to the airport and fixed the PAPI's and REIL's. Mr. Hayes asked if there was anyone else who could do the work. Mr. St. John said that no one else will come and do the work. The VASI's are still not functioning...they do work when the ground is saturated with water. Mr. St. John thinks there is a faulty connection in the wiring underground. Mr. Johnson was wondering is the Electric Department could locate the short. Mr. Hayes said he will contact them to see if they can.

REPORT FROM KPA---Brian Rhodes

- March 15, 2014 is Spring Clean-up Day at the Airport.
- May 17, 2014 is the Annual Pancake Breakfast.

Hangar Update and Discussion

- Changes in hangar renters were discussed involving Mr. Mullins (#37) and Danusers (#8). Mr. Mullins was asked to relinquish renting his hangar #37 due to lack of based aircraft. Mr. Danuser has shown interest in renting this spot. This now make Hangar #37 available.
- Turning Hangar #8 into a gang hangar and the revenues generated was discussed. Mr. St. John indicated that the door to this hangar does not work correctly, and it would be difficult to continuously open and close it. There were several different opinion offered to what may be needed for repairs. Mr. Hayes was asked to investigate this.
- Mr. St. John is going to look into getting a company or a renter with multiple airplanes to rent hangar #8.
- Mr. St. John also noted the door to the hangar he leases from the City (#10) is not working correctly because of a doorway support pole. He said he has contacted the City's Electric Department to get a guy wire installed.

AWOS Discussion

- Travis St. John questioned why the City Council had decided to put the design of Runway 06-24 into the budget rather than the AWOS system. Mr. Hayes responded that a couple of Councilmen felt it prudent to take care of the deficiencies at the airfield rather than installing a new weather device. Mr. Johnson also mentioned that a new AWOS system would add about \$4,000 in annual expenditures to the airport for servicing and certifying the system. Mr. St.

John and Mr. Grimm said they hear Mr. Huey tell them that a multi-year service/certification could be wrapped up into the work contract, and therefore would be reimbursed by MoDOT/FAA as part of the overall project cost. One example was given when Booneville put in their AWOS system. It was suggested that Mr. Hayes look into this.

ADJOURNMENT

Motion was made to adjourn by Mike Basnett and seconded by Travis St. John. Motion carried.

Respectfully submitted,

Jeanie Buschjost, Administrative Assistant
Engineering Department - City of Fulton