



# CITY OF FULTON, MISSOURI

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Mayor

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## AIRPORT ADVISORY BOARD (AAB) MINUTES April 5, 2010

The Airport Advisory Board met on Monday, April 5, at 6:00 p.m. in the Executive Conference Room of City Hall, 18 E. 4<sup>th</sup> Street, Fulton Missouri. Members of the Board present were Chairman, David Clapp, Donnie Grimm, Gene Allen, Jim McCall, Jim Nurrenbern, and Travis St. John. Ex-Officio members present were City Engineer, Greg Hayes, and Kingdom Pilot's Association President, Leemer Cernohlavek.

Absent were Dale LaRue, the Director of Administration, William Johnson, and the Honorable Mayor Charles Latham.

Visitors were Lisle Moore, Wayne Chailland, & Dennis Rierson.

**COMMENTS FROM VISITORS:** None

### MINUTES:

The minutes of the December 7, 2009 were approved as amended. Motion by Donnie Grimm and seconded by Jim McCall.

### Engineer's Report

- A City Engineer, Greg Hayes, presented the budget with a spread sheet depicting the revenues for 2007, 2008, & 2009. Revenues dropped to reflect the recession in the overall economy, but now are leveled out. There was nothing unusual to report on the expenditure side except the Maintenance Contract line item. We are over budget on this item. Greg Hayes will check & see why we are over budget by \$5400.00.
- B Capital Improvement Program (CIP) - Bucher, Willis & Ratcliff (BWR) has sent us a proposal to perform the Airport Master Plan Study (ALMP) and Aeronautical Survey. The proposal is over \$100,000. Therefore we need to have an Independent Consultant Audit (ICA) performed by another consulting firm to see if the expenditures for the proposal are legit. Just today the City signed an agreement with Snyder & Associates out of Iowa to perform this audit.

BWR is also working with MoDOT to see if there would be enough funds available to perform design and construction services to widen the Taxiway leading back to the new hangars and to relocate any storm sewers that may be in the way. This project would also include the preservation of the existing concrete by routing the cracks out and sealing them back. Mr. Hayes explained, what we would like to do is incorporate any new taxiway needed for a new bank of hangars into this project as well. That way the concrete for the taxiway would be a 95/5 split and we wouldn't need to put that money towards our STAR loan for new hangars.

### **Airport Manager's Report**

- A. NDB-Travis wants to know what to do about decommission our NDB. Travis has been contacted by the FAA/FCC who wants to know if we want to keep our NDB. Our airport electrician, Ron Rollins feels with a few minor upgrades (~\$300) it can be re-commissioned. Travis told FAA there would be a decision made at the meeting tonight. Travis feels like we don't need it so, his opinion is no. The new FCC license would be good until 2015 if it is decided to re-commission. David Clapp asks "What is the value of the NDB if we decided try to sell it?" No one knows. Jim McCall suggested we put it in surplus or maybe sell it on Ebay and see what it is worth. Motion was made by Jim Nurrenbern and seconded by Jim McCall. Travis will talk to Ron Rollins about the cost of fixing the NDB. Travis needs to call Sharon Cleveland and put it on Surplus Sale flyer also. All in favor. Carried.
- B. Runway 6/24 runway lights are out. Mr. Rollins has isolated the problem in the last four lights of the string. Mr. Hayes said the City will work with Mr. Rollins to trench a new line to fix the problem upon his return. Greg asked that Travis keep this bill separate from the City's contracted work Ron is to perform.
- C. A REIL light at the end of runway 18 is all burnt up. Travis will replace it.
- D. Card Reader - Travis compared his gas files from April 2009 - April 2010. The number of gallons of gas purchased was exactly the same for both years. Fuel here is not the lowest but still low.
- E. Donnie Grimm reported fuel pump not shutting off properly. Timer should be shut off promptly after fueling.
- F. Grass Runway-Three spots are quite low. Not sufficient drainage. Need to fill with dirt. Seed and roll. Greg will have dirt brought in and have it seeded & rolled.

### **Gene Allen**

Introduction- Mr. Allen is Fulton's representative to the Regional Airport Board. He attended his first meeting at Columbia on March 3, 2010. He was appointed to Commercialization Committee at the meeting. He and his wife attended the viewing of the New City Hall. There he met the Mayor of Columbia. He quoted the Columbia Airport has an Airport Manager, 16 employees, a restaurant, car rental. They also have security there. There are a lot of empty buildings there though. Lots of opportunity. The airport receives subsidies of about \$1.5 million a year from the City of Columbia. Gene says they need to work on their finances. Next meeting is April 6, 2010. Travis St. John asked Gene, "Did you get the impression you will have a voice there?" Mr. Allen replied, "Yes". Lisle Moore asked, "Why do we need anyone to attend these meetings?" Greg Hayes explained, "1. The City invites us, 2. Mr. Allen is willing to attend the meetings, 3. To help keep the city and AAB informed about the Columbia Airport's operations and intentions so we know what is going on."

### **Hanger Business**

STAR loan application is filled out but Greg was informed there was a new application coming out on line. Greg checked today and it is still not online. Our current loan is paid off November 2010. New hangers will cost about three times what they did when we built our last bank. Mr. Hayes also mentioned how we plan on spending 95/5 Capital Outlay moneys for the taxiways. Hopefully we are looking at June/July 2011. David Clapp asked how long would the old hangers last. Greg said he did not know. Linda will

look up when the old hangers were built and bring to next meeting. Travis said he currently could fill 12 hangers.

### **SuperAWOS**

Super AWOS- Enclosed with the packet was an e-mail from Jason Knipp stating MoDOT's opinion about this. Therefore Mr. Hayes said he doesn't feel this would be something MoDOT would assist in funding. Travis asked if we lost money by not widening runway. Greg Hayes replied "No".

### **KPA Report**

- A. Fly-in breakfast on May 15, 2010 per President Leemer Cernohlavek. Pilots may eat free. There will be things to see and do. Mr. Hayes asked, "if the City would need to supply golf carts for the event?" The group said, "yes."

### **Other Business**

- A. Greg talked about where we are at with Southern Ditching (SD). Cincinnati Insurance sued Southern Ditching. It is in Federal Court. SD is trying to drag the City of Fulton into the case.
- B. The woman who discharged a gun on airport property – The prosecuting attorney sent it to the FAA who didn't want to do anything with it, and passed it back to the prosecuting attorney. The prosecuting attorney investigated the incident, and since no one actually saw the lady discharge the gun he is unwilling to press any charges.
- C. Mr. Hayes noted that he would like to keep better track on the work that Mr. Rollins is performing. Mr. Rollins told Greg he replaced multiple bulbs at the airport and Greg is wondering where all the used bulbs were? Therefore Greg has asked Mr. St. John to supply the City with an inventory of the stuff at the airport. Greg went on to say he requested the same information from all of the City Departments under his control. However the Airport is the only one he has yet to receive.
- D. Mr. Hayes informed the group that the MOSAC/MAMA Conference will be held on April 14-16. Greg will attend and invited anyone else who wants to go.
- E. Greg presented a Certificates of Appreciation to Wayne Chailland & Ken McSwain for their participation with the Airport Advisory Board. Mr. McSwain was not present so, Mr. Chailland will present it to him.
- F. Motion was made to recommend Lisle Moore be added to the Airport Advisory Committee. Motion was seconded and passed.

Mr. St. John made motion to adjourn and Jim McCall seconded.

Respectfully submitted,  
Linda Robinson, Administrative Assistant  
Engineering Department - City of Fulton