

AIRPORT ADVISORY BOARD (AAB)
MINUTES
March 21, 2012

The Airport Advisory Board met on Wednesday, March 21, 2012, at 6:00 p.m. in the Executive Conference Room of City Hall, 18 E. 4th Street, Fulton, Missouri. Members of the Board present were, Donnie Grimm and Gene Allen, Jim Nurrenbern, Ex-Officio members present were City Engineer, Greg Hayes, Director of Administration, Bill Johnson, Ex-Officio President David Clapp, Leemer Cernohlavek, President of Pilot's Association. Absent was Dale Larue, Lisle Moore, Honorable Mayor Leroy Benton,

Visitors were Ben Trout, Mike Waller with Lochner, and A.J. Stricker.

COMMENTS FROM VISITORS: None

MINUTES:

Motion was made, seconded, and approved to accept the meeting minutes of January 23, 2012. as amendment to change Mr. Prey to Mr. Pray on Item B.

- A. **Airport Master Plan Presentation-** Mike Waller with Lochner Engineering did a review of Master Plan Development Alternatives. He presented Chapters #7 & #8, which is CIP & Financials for the future of our airport. Mr. Waller presented an overview of federal & state resources for funding and Capital Improvement Program (CIP). This was his last of four meetings. With our acceptance he will submit our full Master Plan to MoDOT and FAA for review and acceptance. We hope to have it finalized and published by late July.
- B. **KPA Report** - Mr. Leemer Cernohlavek was absent and was represented by Travis St. John, Airport Manager. There will be a Fly-In Pancake Breakfast on May 19, 2012. At this time KPA will also give two scholarships. Also there was a request for some kind of stone or plaque to honor Mr. Tom Herndon for his donation of the new flag pole at the airport. Mr. Hayes will ask to borrow two golf carts from the Park and Rec. Department for the Fly-IN breakfast.
- C. **Report from Airport Manager, Travis St. John.**
 - 1. Fuel costs are at \$4.79 at this time. This is for 1-1-12 to 3-21-12. We sold 2,800 more gallons of fuel than last year.
 - 2. The lights are all working. 6-24 VASI lights are problematic. Bulbs don't last more than a week. Travis has contacted Jeffries Electric to diagnose the problem. VASI lights are obsolete. We cannot replace bulbs every week. It costs \$100 to change them.

3. Florescent lights on all the hangers are working. Three lights run all the time. Possibly a sensor is bad. City will check on this.
 4. All hangers are full.
 5. Tractor-Filters changed, changed blades. The Airport is still waiting for drive shaft. It should be here next week. The Garage will also service the Grasshopper mower.
- D. **City Engineer's Report** – Bids were opened for the Airport Taxiway Project. The first three bidders had flaws in their bids. Steve & Associates had lowest bid but only had 3.5% for their DBE goal. The project goal was 7%. The other two didn't fill their forms out right. MoDOT has to respond to these bids. The job will probably go to Emery Sapp & Sons. They have already been to the Airport twice looking at the project. All they need is a NTP. Ben Trout asked, "We can't get into our hangers at that time?" My Hayes replied, "There will be times in which you will not be able to access your hangars because of the crack sealing activities around the airfield, but it will not take long."
- E. **Mission Statement** – Gene Allen's proposed changes to the Airport Advisory Board's mission statement was introduced to the Board. Jim Nurrenbern made a motion to accept Mr. Allen's statement whole heartedly. It was seconded by Donnie Grimm to accept the revised version. It was passed.

Other Business

- A. Moreland & Morton – Earlier in the week Mr. Hayes, Mr. Johnson, Mr. St. John, and Mr. Chailland were given a presentation from a company to develop privately owned hangars on the airport. Mr. Hayes gave a synopsis presentation about hangars. It was agreed to ask the developer to return and make a presentation to the City Council.

Motion was made to adjourn by Travis St. John and seconded by Jim Nurrenbern. Passed.

Respectfully submitted,

Linda Robinson, Administrative Assistant
Engineering Department - City of Fulton